

At NGE, students are expected to exhibit a commitment to learning and to achieving success. The code of conduct at NGE explains guidelines for appropriate student behaviour which shows that students are expected to take personal responsibility for their behaviour. This responsibility applies to academic responsibilities, the treatment of others and the use and care of school facilities and resources. Each student contributes to the well-being and success of everyone at NGE by "**Respecting Yourself**", "**Respecting Others**" and "**Respecting Your Environment**".

#### **RESPECT YOURSELF**

- Aim for academic success
- Be prepared, organized and attentive
- Complete all class work and homework on time and to the best of your ability
- Be honest
- Have a growth mindset
- Reflect a positive attitude by attending school regularly and dressing appropriately
- Take care of yourself and make healthy choices
- Say NO! to alcohol, tobacco and drugs

#### **RESPECT OTHERS**

- Treat others with kindness and courtesy
- Use good, kind manners at all times
- Show cooperation in class so that others may learn
- Play safely, include others, show good sportsmanship
- Say NO! to violence and harassment
- North Glenmore upholds the **Human Rights Code** : "a person must not, without a bona fide and reasonable justification, a) deny to a person or class of persons any accommodation, service or facility customarily available to the public, or b) discriminate against a person or class of persons regarding any accommodation, service or facility customarily available to the public because of the race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age of that person or class of persons".

#### **RESPECT YOUR ENVIRONMENT**

- Respect the property of others and the school
- Use materials and equipment appropriately
- Keep your classroom/school/playground clean
- Reflect a positive attitude and good citizenship
- Follow the school's behaviour guidelines
- Show pride in being a North Glenmore Gator!
- Say YES! To a clean, safe, happy place to learn

**DRESS CODE:** We request that students come to school wearing clothing that is clean & suitable for school. Clothing or temporary tattoos featuring violent or offensive pictures or words or promoting alcohol/drug use are inappropriate for a positive elementary school learning environment. 'Beach wear' (i.e. bathing suits) are not appropriate. (NOTE: Students may be asked to change or cover up). Hats should be removed when indoors. Please use foot wear that is suitable for playing outside. No high heels, sports cleats; although flip-flops and sandals may be fine for inside wear, footwear suitable for running and use on playground equipment is necessary for playing during lunch and recess.

#### **Responsible Student Use of Personal Digital Devices, School Technology, and District Network Services**

Student use of personal digital devices (any device used to communicate and/or access the internet), school technology, and district networks at school is for educational purposes. Students must abide by the school's Code of Conduct and procedures, as well as Central Okanagan Public Schools Policy 486: Student Use of Network Services and Digital Technologies.

#### **Students will:**

- Secure, power off and store personal digital devices during instructional (i.e. class time) and non-instructional time (i.e. breaks/lunch) at Elementary schools unless instructed by the Principal or school staff;
- Use personal digital devices during instructional time for instructional purposes and digital literacy skills as instructed by the Principal or school staff;
- Ensure personal digital devices are not used in areas where privacy is expected, such as restrooms and change rooms;
- Be permitted to use personal digital devices to support accessibility, accommodations, medical and health needs;
- Always take precautions to ensure online safety, privacy, and security;
- Treat others with respect and kindness when using digital devices and district network services;
- Always use digital devices and district network services responsibly and with academic integrity.

Schools will ensure that all students have equitable and developmentally appropriate access to technology to meet curricular requirements. Students are not required to have their own personal digital device or cellphone at school.

The use of personal digital devices, school technology, and district networks is a privilege. Staff may revoke a student's access to devices because of inappropriate student conduct.

Violations of the school code of conduct could result in appropriate restorative processes or disciplinary actions including suspension and police intervention.

## **North Glenmore Elementary School**

**125 Snowsell St. North  
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Phone: (250)870-5128**



# **Code of Conduct**

**Updated September 2024**

# North Glenmore Elementary School

## Code of Conduct

A school's Code of Conduct is established to help maintain a safe, caring and orderly environment for learning. If you have any feedback on our Code of Conduct, please contact the school (250)870-5128. We regularly review and modify our code of conduct as needed and welcome input from all school partners. Last updated and modified September, 2021

### School Rights & Responsibilities

Some of the things we expect at our school include:

- showing good manners;
- respecting self, others & property;
- giving best effort at work & play;
- making safe choices;
- honesty;
- punctuality in attendance;
- Regular attendance at school;
- using appropriate language;
- following school guidelines and
- showing responsibility and leadership.

Our school has identified "Rights and Responsibilities" for all students and "School-Wide Expectations". These are the foundation of our Code of Conduct. These responsibilities and expectations are taught to all students at the start of every school year. In September, students will review expectations of behaviour in various locations of the school. Our Code of Conduct is also located and reviewed on our website under the "About our School" tab: [http://www.nge.sd23.bc.ca/about\\_our\\_school/code\\_of\\_conduct/Pages/default.aspx](http://www.nge.sd23.bc.ca/about_our_school/code_of_conduct/Pages/default.aspx)



### DISCIPLINE PROCEDURES

In the event of a violation of our Code of Conduct, the staff will endeavour to act consistently by:

- communicating with all individuals involved,
- determining all of the facts, and
- treating students with fairness and respect.

NGE recognizes that each incident must be dealt with on an individual basis, dependent upon severity, circumstance and history. Every effort will be made to suit the consequence to the student and the situation. As students move through the grades, there is an increased expectation for personal responsibility / increased consequences for inappropriate behaviour. Special consideration may apply to students with special needs who are unable to comply with expectations. Whenever possible, the student, with the support of an administrator, teacher, counsellor and/or guardian, will be involved in solving the problem.

NGE promotes the BC Human Rights Code respecting the rights of all those in accordance with the law – prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, gender or sexual orientation. Behaviour that discriminates based on any of the prohibited grounds listed will be treated seriously.

### Minor Incidents

These actions disturb the positive and orderly school environment & include behaviours like:

- being in an out-of-bounds area
- misuse of washrooms or playground items
- playing unsafely (i.e. rough play)
- poor lunch manners
- rudeness to other students (name calling)
- pushing and shoving in a line-up
- disruption of instruction/learning

#### **Possible consequences:**

- warning/problem solving discussion
- review of expectations
- a time-out with supervising staff
- school service
- loss of privileges
- parent/guardian contacted

### Major Incidents

Minor repeated incidents will be treated as a major incident. This level of misbehaviour may also include:

- lying or stealing
- swearing
- wilful vandalism to property
- leaving school grounds without permission
- defiance to staff
- bullying (i.e. intimidation, racial slurs)

#### **Possible consequences:**

- problem solving discussion
- school/community service
- behaviour contract created
- parent/guardian contacted
- in-school/out-of-school suspension

### Unacceptable Incidents

These behaviours are highly disruptive. Repeated major incidents will be dealt with as unacceptable. These incidents include:

- fighting (violence)
- verbal abuse
- throwing dangerous items (i.e. rocks, furniture, etc.)
- major theft or vandalism
- possession of or use of weapons
- extreme non-compliance with staff
- drugs/alcohol/tobacco at school

#### **Possible consequences:**

- in-school/out-of-school suspension
- 1-10 day suspension or Indefinite Suspension (away from school, at the discretion of the principal)
- legal intervention (i.e. R.C.M.P.)

### Notification

Depending on the severity of the infraction parents of student offenders and student victims may be notified. The school will also inform other parties as necessary. For example, in case of illegal activity, the R.C.M.P. will be notified or if the safety or well-being of a child is in question, the Ministry of Children and Families will be notified.