



PAC Meeting Minutes

Wednesday October 8, 2025

6:00 pm

North Glenmore Elementary School – Library

125 Snowsell St N, Kelowna BC, V1V 2E3

PAC Website: <https://www.ngepac.ca>

1. Call to Order

Maria Borsato (6:02pm)

2. Attendance

PAC Executive Present: Maria Borsato (President), Kim Doherty (Vice President), Sandra Newton (Treasurer), Leah Edwards-Smith (Hot Lunch Coordinator), Ashley Dooley (Special Events Coordinator), Whitney Oakes (Fundraising Coordinator), Lindsay Trischuk (Secretary)

Staff Present: Lindsey Hamilton (Principal)

Regrets: Nicole Oaten (Special Events Coordinator)

Parents Present: Sasha Zaborsky, Jason Zaborsky, Ashly de Munch

1. Approval Items

1.1.Approval of Agenda

Motion to approve agenda

Moved by: Lindsay Trischuk Seconded by: Whitney Oakes

Motion carried

1.2.Approval of Previous Minutes (AGM May 14, 2025)

Motion to approve Previous Minutes

Moved by: Lindsay Trischuk Seconded by: Kim Doherty

Motion carried

2. Reports

2.1.Treasurer's Report – Sandra Newton

2.2.Hot Lunch Report – Leah Edwards-Smith

North Glenmore Elementary PAC



2.3.Fundraising Report – Whitney Oakes

2.4.Admin Report – Lindsey Hamilton

2.5.Special Events Report – Ashely Dooley & Nicole Oaten

Motion to approve reports

Moved by: Lindsay Trischuk Seconded by: Whitney Oakes

Motion carried

3. Old Business

3.1.Courtyard Committee – was this established? How do parents join?

3.1.1. So far 7 teachers and one parent have joined. The kids like the gravel. A request for toys has happened, some donations have already been made. Courtyard rules have been sent out to all classes. Any parents wishing to join the committee can send an email to Lindsey Hamilton (Principal).

4. Motions/New Business

4.1.Motion to approve 2025/2026 budget

Motion to approve 2025/2026 budget

Motion Deferred

4.2.October Movie Night Approval

Motion to approve October Movie Night

Moved by: Lindsay Trischuk Seconded by: Sandra Newton

Motion carried

4.3. Revision of PAC Constitution and Bylaws underway

4.3.1. Updated version will be submitted in writing 14 days prior to voting

4.4. SD23 budget, how much does the school get and how is it spent?

4.4.1. The budget provided by the district is very tight. This year all schools in the district have less than their normal operating budget. 90% of the budget goes towards staffing which includes teachers, support staff, custodians, supervisors, etc. The other 10% goes to books for classrooms and the library, consumable workbooks, apps/subscriptions, furniture and equipment, sensory supplies for the Wellness Room, first aid supplies, bringing in experts to train staff both in person and via Zoom, facility improvements, supplies for the Music Room, etc.

4.4.2.North Glenmore usually offers teachers a discretionary fund however, they are unable to do so this year. The school is not expecting teachers to purchase items out of their own pocket. The PAC will work together with the administration to find a way to make sure that teachers have what they need for their classrooms.

4.4.3. The PAC always endeavours to make purchases during sales, use coupon codes and discounts whenever possible to make the most of the money spent

4.5.Discussion points from Administration

4.6. New field updates + what is happening with the fenced off area



- 4.6.1. The new field is great, and the children are enjoying it, especially having recess for the entire school at the same time. It has been a little swampy in one area near the annex building. Sprinklers are off for the season. The area that is still fenced off will be covered in sod, however; this will be happening in the Spring at the earliest. There will also be a new basketball net and a Gaga ball pit near the rock circle. Some injuries have occurred on rock circle; administration is working on figuring out how to better manage it.
- 4.7. Decision for Gymnastics, inline skating or dance?
 - 4.7.1. The PAC discussed it, no decision yet. In line skating is \$12K. Would like to include teachers in discussion of which activity would be preferable. Possibly rotate activities over 2-3 years. There are field trips that happen throughout the year, which depend on grade level. Possibility of purchasing equipment instead but teachers need to be on board with providing the training. Maybe offer extra budget for field trips instead.
- 4.8. District goal for student agency. What is agency and why we are focusing on this goal in all curricular areas?
 - 4.8.1. Agency means the students are allowed to explore their own interests and passions. District 23 is high performing academically. Focus on helping students become critical thinkers.
- 4.9. X-block - What is it? Why do we have it?
 - 4.9.1. A dedicated block of time on Mondays that is reserved for things like assemblies, performances, etc. Expectation that interruptions to learning only happen at that time so that teachers can plan their days accordingly.
- 4.10. Online calendar and Gator News Weekly - feedback requested
 - 4.10.1. Positive feedback from newsletter, online calendar can include PAC updates. On the website, you can find the calendar. Maybe include suggested reading, resources, etc.
- 4.11. Fundraising
 - 4.11.1. Parking spot signage, zap strap a sign to the post. Goal of raising \$1750, so close.
 - 4.11.2. Guess the weight of the pumpkin, wheel around the school for kids to guess. Try to create minimal disruptions to class time.
 - 4.11.3. Art cards arrived early, will be distributed to teachers
 - 4.11.4. Request to start contacting vendors for Spring Fair
 - 4.11.4.1. Approved
- 4.12. Code of conduct, is there an update? How is bullying handled?
 - 4.12.1. There is a Code of Conduct in place
 - 4.12.2. First step is always a focus on learning. When kids know better, they do better.
 - 4.12.3. There is a set guideline, technically three strikes, you're out. Escalating consequences.

North Glenmore Elementary PAC



5. Action Items

- 5.1. Update budget based on changes discussed
- 5.2. Update PAC Constitution and Bylaws

Sandra Newton
Lindsay Trischuk

6. Next Meeting

Tuesday, November 4 @ 6pm

7. Adjournment

Motion to adjourn

Moved by: Lindsay Trischuk Seconded by: Maria Borsato

Motion carried (7:13pm)