

## North Glenmore PAC Minutes February 21, 2017

Welcomed by Dianne Bondaroff

### Present:

PAC Executive: Susan Hayes, Rhonda Langford, Simone Wittenberg, Kathy Chin, Tessa Russell, Jennifer Eberle, Nikki Price, Dianne Bondaroff

Parents: Kim Thompson, Laura Overland, Rachel Vansickle, Megan Coakley, Patti Ostrickoff, Heather Csikos, Jody Crumb

Staff: Jared Birkeland, Jill Voros, Lara Draper, Leah Romano

Rhonda Langford motioned to approve the January 2017 minutes, seconded by Sue Hayes.

### Presentation / request for funding: Lara Draper and Leah Romano

- Continuing trend / movement to using digital tools in our learning environment
- Freshgrade
- Tech struggles – there are 30 iPads for the twelve primary classrooms, but at the moment only 18 can be found.
  - Mr. Birkeland made a comment that the missing iPads are misplaced as opposed to missing, i.e. even if they were all accounted for there is still a shortage as 30 iPads over the twelve primary classes means very thin coverage.
- There is a sign-out process in place, however, it is not being followed by all of the users.
  - The grade 3 classrooms need dedicated iPads.
- Discussion: security and accountability concerns; paper sign-out not working; suggestions for bar coding of iPads (similar to library books).
- Request: 12 iPads for each classroom (Draper and Romano) =  $12 \times 2 = 24$  iPads
  - The PAC does not have the funds at this time to pay for this request – however, it was suggested that the net proceeds from the Spring Fair could be dedicated to this technology request.

**Motion: that the Spring Fair profits be allocated towards iPads for the primary classes. Rhonda Langford, seconded by Nikki Price**

### Principal's Report: Jared Birkeland

#### 1. Thank you

- To the PAC for purchasing laptops for the Grade 6 classes
  - 23 laptops were ordered, using the \$15K we had set aside. A great deal was found to purchase a laptop cart.
- The Grade 6 trip to Big White was great!
- Pink Shirt day organized by Mrs. Hansen's spirit team was a success

2. Enrolment update
  - 502 students for the 2017/2018 year
  - 71 kindies are projected, 59 kindies are registered but 71 at least are expected.
3. Mrs. Mundie is sponsoring Jill Proskiw
4. Comm. Student Learning
  - Instructional Leadership Team (ILT)
  - Assessment
    - KSF's → quality assessment practices
    - Student involvement in assessment
    - Student leadership of process
5. Ministry of Education (MOE) has had to give some money back to the system due to the Supreme Court decision. NGE's allocation was a "1.1 FTE" aka 1.1 x Full Time Equivalent
  - In terms of work days per week, this translates to 5 days plus a half-day per week.
  - Specifically,
    - Mrs. Horning increased from 0.7 to 1.0 (full time)
    - Mrs. Gatti increased from 0.5 to 1.0 (full time)
    - Mrs. Westrate increased from 0.4 to 0.5
    - Mrs. L'Hennaff
    - All teachers received an extra block
  - Mrs. Voros noted that there was an allocation of \$20 per FTE (student), which translated to approx.. \$10K. This is approx. 4% of the total BC figure.
6. Noon Hour Supervisors – David Ikesaka, plus three new spares.
7. Canada 150
  - NGE applied for a grant - \$1,200 was awarded
    - \$600 was allocated to bringing in an Artist in Residence, who executed murals with the theme "symbols of Canada."
    - \$600 was allocated to bringing in Michael Mitchell (performer)
8. Parking lot – Kiss & Drop
  - After March break, we may lose our Dr. Knox volunteers.
  - 8:00 – 8:35 is the time slot – any volunteers are needed and appreciated. 8:15 – 8:35 is the busiest time.
9. Grant proposal to Rotary in the works, \$15,000 (Mrs. Voros)
  - Courtyard improvements
10. Family Active night – March 3

### VP's Report - Sue Hayes

- Thank you Kelly Manduca! Gift and card were sent.
- Terry Fox Foundation – we raised ~ \$1,000
- Note for RESPs, the eligibility for BC grants was expanded to include children born in 2006.

### Treasurers' Report - Rhonda Langford

- ✧ 10,900 general account
- ✧ 2,000 gaming account
- ✧ ~8,000 term deposits
- ✧ 10,000 Hot lunch
- ✧ No unusual transactions to report
- ✧ Note that the gaming and general accounts will go down to zero - our payouts will be 12,900 for commitments made this year.

**Motion: get a separate bank account for the Grade 6 fundraising. The amounts are held / administered by the PAC for efficacy. In prior years, there was not as big a need since the Grade 6 activities were not as expensive. In the past couple of years, due to the Big White trip (~\$13K), there is more fundraising activity and therefore larger numbers of transactions. Sue Hayes, seconded by Jody Crumb.**

### Fun Lunch

Some extra props to Diane Westfall and the Fun Lunch team, who coordinated the Wednesday Fun Lunches around the Grade 3 swimming lessons! This required them to run the regular fun lunch, as well as organize an extra distribution for the Grade 3's. Thank you!

Note that the field trip form for staff has been amended to add a question re: whether the trip falls on a Fun Lunch day.

### Yearbook - Kathy Chin

Herff Jones has been chosen as our new provider. Initially this was based on price. Picaboo came back with a revised quote to match Herff Jones, but we decided to switch anyway. The service provider for Herff Jones is local, whereas the Picaboo rep (while helpful) was based in Ontario.

The prices this year will be \$22 for softcover and \$30 for hardcover.

### Spring Fair – Kim Thompson

- May 25<sup>th</sup>,
- Question: which of the fundraising components of the Spring Fair is the biggest revenue generator?  
Answer: there's no clear winner, the Spring Fair as a whole draws students and caregivers (although, see raffle numbers below)
- Some numbers:
  - The raffle (themed baskets, organized by each classroom) generated \$2,500 in 2015 and \$3,000 in 2016.
  - Overall profit 2016 = \$4,630

- Question: Will we have room parents this year to help organize the themed baskets?  
Answer: We need permission to contact people via e-mail, so room parents will not be able to contact other parents directly, but they can contact via the Teachers. → let's bring this back
- DJ Superdave has been booked!
- We still do not have a successor to organize the Spring Fair next year

#### Fundraising – Nikki Price

- Give from the Heart - ~\$1,700 raised.
  - Note that the money from this fundraiser goes to NGE but it's through the District's "student fund" account. This fund is restricted with respect to use, i.e. it can only be used for certain activities. Examples: cultural assemblies, guest speakers, gymnastics.
  - Tax donation receipts are generated from contributions to the "student fund" account – this is the reason the funds have to go into the District's account rather than the PAC accounts.

Meeting adjourned 8:00 pm

No March meeting due to Spring Break; Next meeting April 18, 7:00 pm.