

## North Glenmore PAC Minutes May 10, 2016

Welcomed by Robynn Robertson

### Present:

PAC Executive: Robynn Robertson, Rhonda Langford, Simone Wittenberg, Adam Romano, Kathryn Chin, Dianne Bondaroff, Diane Westfall.

Parents: Clara Tonn, Laura Overland, Kim Thompson

Staff: Jared Birkeland, Jordan Kleckner

Robynn Robertson motioned to approve the April 2016 minutes, seconded by Dianne Bondaroff

### Principal's Report: Jared Birkeland

1. iPlan - reminder, the next session is on May 17<sup>th</sup> 6:30 - 8:30 pm at Dr. Knox. Darren Laur, a Staff Sargeant with the Victoria Police Department, will be speaking about Internet/Social Media Safety and Digital Literacy for parents.
2. Parent appreciation drive-through
  - o Replaces the Volunteer Tea we've had in the past
  - o Will take place in the upper and lower parking lots
3. Bike to school / work - will happen May 30 - June 3
4. Track & Field
  - o Parent volunteers needed for the Apple Bowl on June 9
5. Kiss & Drop - working well, need more volunteers!
6. Gymnastics unit
  - o Lake Country School of Dance
  - o Positive feedback - JB approached by kids who said they enjoyed the program
7. Aboriginal Gathering on April 27<sup>th</sup> - this was a positive, successful event that may be used as a template for celebrations at other schools.
8. Kidsfest - happening after next PAC meeting (mid-June)
9. Year-end assembly is happening this year
10. Placements, 2016/2017 school year
  - o Class lists will not be posted - we will proceed in the same way as prior years, where the kids will return to their old classrooms for the first week.
  - o Enrolment is still increasing! There are only six spots left in our school (assuming 19 divisions). We could possibly move to 20 divisions, in which case we would hire more teachers.
  - o Best practice is to come back in September, assess the number of students and composition of classes, then make adjustments to placements.

**Question:** Is it possible to find out class assignments by Friday (the end of the first week back) as opposed to Monday (beginning of the second week)? Answer: although it would be nice, it's not usually possible to finalize the placements until after Friday. There are good arguments for trying to finalize sooner, this will be considered for future

- o Staffing: we are not losing anyone who already had a permanent position. Mrs. Lwowski and Ms. Siemens had temporary positions. Mrs. Mundy and Mrs. Moffatt are coming back from maternity leave. There are no postings right now.

### Call for nominees, election of 2016 / 2017 PAC Executive

All positions are up for nomination every year. This year, several positions are open. Note that to be eligible for our grant, we have to have a president, vice president, and treasurer. Robynn and Simone will stay on as President and VP for purposes of the grant, but plan to step down next year.

- President - open
- Vice-President - open
- Treasurers - positions filled
  - Dianne Bondaroff - nominated by Robynn Robertson, seconded by Diane Westfall
  - Rhonda Langford - nominated by Robynn Robertson, seconded by Dianne Bondaroff
- Secretary - open
- Fundraising - one position filled, one open
  - Nikki Price - nominated by Robynn Robertson, seconded by Dianne Bondaroff
- Special Events Coordinator - one position filled, one open
  - Simone Wittenburg - nominated by Robynn Robertson, seconded by Diane Westfall

Other positions that have not traditionally been considered as part of the Executive are as follows. Since they have not been considered as part of the Executive in the past, formal nominations/elections have not been necessary to fill these positions.

- Spring Fair Coordinator - open next year - thank you to Kim Thompson for taking care of this large event since its inception! We will put out a call for a new coordinator after this year's Spring Fair on May 26<sup>th</sup>.
- Hot Lunch Coordinator - Diane Westfall has transitioned into this role over the past few months, taking over from Adam Romano.

### Treasurer's Report - Dianne Bondaroff

Dianne presented the monthly spreadsheets, no unusual items to report. As discussed in our April meeting, we have accumulated funds and have an opportunity to fund a larger project or initiative.

### Discussion and comments:

- We don't have any burning issues this year that need to be addressed, however, with the new budget and new curriculum to consider, there may be items next year that we will need support for.
  - The next staff meeting - we can discuss what teachers feel they need to support the new curriculum
  - The library, which is now being used as a space to teach research and technology skills, doesn't have its own technology resources. A laptop cart would be ideal.
- "Spirals of inquiry" - should we look to staff, stakeholders, parents to firm up our goal?
- Technology is always a safe bet
- The Superintendents' meeting today showed that our environment is in flux - hard to see / predict what our financial needs may be
- Note that we made good use of our funds this year, we can see the positive effects of the items we funded.

- We worked hard to raise the funds - we want to put the funds to a good, directed use.
- Could consider small items with fun impact, e.g. a Welcome mat for the front foyer.
- Refer to prior month's minutes for further ideas and a list of approved items we could fund

### Special Events Report

- Teacher appreciation lunch
  - June 21
  - Call for food/volunteers to come after Spring Fair
- Spring Fair
  - More volunteers are needed
  - Volunteer basket - incentive/thank-you for volunteering, each volunteer time slot sign-up will get an entry for the basket
- Welcome back Pizza Night - next school year, September 2016
  - This event is an icebreaker, held at the beginning of the school year for parents/guardians and kids to come together and socialize. Pizza is ordered in advance (same procedure as hot lunch orders) and is picked up at the event.
  - Simone will take care of this event.
  - Date: confirmed for Thursday, Sept 22, 2016, 5:30 - 7:30 pm
  - Two seating times will be available - i.e. Two choices of Pizza pick-up times will be offered when ordering.

### Fundraising report - Robynn Robertson (for Nikki Price)

No new initiatives - Spring Fair is at the forefront now. The hanging basket fundraiser was canceled after the last meeting.

### Yearbook update - Kathy Chin

No new developments, the team is working towards completing the yearbook for delivery to Picaboo at the end of May. Delivery turnaround time is 3 weeks after we submit the final draft and payment to Picaboo.

### Fun Lunch update - Diane Westfall

- DOZO may replace Yamato next year. They are approx. 10% more expensive, however, they are local and they deliver to the school.

### New business

- If any parents also have kids at Dr. Knox, please consider attending PAC meetings. The PAC has funds available to spend on programs and initiatives, however, they cannot vote without a Quorum. If members don't attend, the PAC can't spend money!
  - Discussion - our PAC meetings are generally attended by familiar faces. What can we do to motivate more people to attend?

Next meeting: Tuesday June 14, 7:00 pm

Meeting adjourned, 7:50 pm