

# North Glenmore Elementary PAC



## Meeting Minutes from the North Glenmore Elementary Parent Advisory Council October 19, 2021

PAC Executive Present: Jamie Hudson-Zecchel, Christa Jenn, Shawna Shoranick, Tana Hammett,  
Leah Edwards-Smith, Nishi Dhillion

Staff Present: Sue Stevenson, Jill Voros

Parents Present: Heather Csikos

### 1. Welcome from Jamie Zecchel and an invitation to make additions to the agenda

- a) No additions were made

### 2. Approval of the May 18, 2021 minutes and September 21, 2021 minutes

- a) Moved by Christa Jenn and seconded by Shawna Shoranick to approve the May 18, 2021 meeting minutes.
- b) Moved by Heather Csikos and seconded by Shawna Shoranick to approve the September 21, 2021 meeting minutes.

### 3. Approval of the agenda for October 2021 meeting.

- a) Approval of the agenda was moved by Christa Jenn and seconded by Leah Edwards-Smith.

### 4. Administration Report from Sue Stevenson and Jill Voros

Administration's Report - Sue Stevenson & Jill Voros

- a) Parent/Student/Teacher zoom conferences completed – we are off to a great start with our learning journeys this year – targeting individual learning goals and growth strategies to meet learning targets.
- b) Beginning the work of utilizing Digital portfolios as a component to partner with our work around formative assessments and communicate student learning - report card look like a growth template learning summary. Tentative date of November 18 for Admin to host a Parent Meeting (via Zoom) to discuss the new growth template learning summary.
- c) Implementation Day:
  - Teachings and learning regarding Truth and Reconciliation and the Calls to Action - ongoing work
  - Assessment and Learning Summary Reports
  - SEL focus at NGE inclusive of sessions with Adrienne Gear and powerful learning
- d) Collaboration at NGE - bring our teaching teams together / support teachers with embedded release - focus their conversations around SEL and Assessment goals - once a week on a Thursday, a grade level teaching team can be released to come together to collaborate.
- e) Technology grant application – Tech Lead position at NGE – combined with ADST curriculum delivery – looking for \$10,000.00
- f) Terry Fox Run - \$1278.00 -- looked different this year, but the students enjoyed 'running across Canada'
- g) New Classroom support
  - i. 1.0 FTE position at NGE allocated from SD #23 to NGE – Jennifer Sandvold

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- ii. Theresa Schiewe will be in for Mrs. Sandvold for this one year release
  - iii. Library Learning Commons was increased by .1FTE and provided to Shawna Horning. This allows Mrs. Horning to co-teach/co-plan support for staff in the areas of digital literacy/project based learning and inquiry.
- h) Upcoming -
- Gr 6 immunizations in the school
  - Hot Lunch starts this month
  - October 22nd - Teacher Professional Learning Day (No school)
  - October 29th Zoombly (Halloween assembly)
  - Simple Costumes and orange and black ok / no gore, no props, no masks
- i) Intern teacher candidates at NGE (Learning Community) – three candidates starting soon
- j) Safe Routes to School – committee "walk about" on Oct 15<sup>th</sup> - update coming: meeting on October 21<sup>st</sup> -
- k) Thank you to Mr. Smith who is working with our grade 6 student athletes – opening sport season is volleyball. Practices at Lunch time, and season begins after Remembrance Day (Short season)
- l) Letter from Liaison Offer – Constable George Minshell

## 5. President's Report from Jamie Zecchel

- a) The Gaming Grant has been approved and we have received \$11,760.
- b) The contract for COBSS will be sent out this week and we will await news of this year's recipient.
- c) There is a survey available to parents to help determine how PAC funds will be spent this school year. Please go to our PAC Facebook page for the link. Still collecting data. Will have results available for next meeting.
- d) Safe Routes 4 Schools Committee will be doing a "walkabout" on this Thursday October 21st from 8:00 am to 10:00 am, if parents are able to attend please email [nge.pacpresident@sd23.bc.ca](mailto:nge.pacpresident@sd23.bc.ca)
- e) Discussion regarding BGC new building on site. Jill meeting with District Operations and City

## 6. Vice President's Report by Christa Jenn

- a) Nothing to report at this time.

## 7. Treasurer's Report by Shawna Shoranick

- a) Motion to stop paper statements and have e-statements going forward (a charge of \$6 / month will be added starting Nov. 1st if we do not switch)
- b) Motion to stop Moved by Christa Jenn seconded by Nishi Dhillion
- c) Letter from Interior Savings they are moving to paperless accounts.
- d) Gaming funds have been deposited into the gaming account.
- e) Currently working on a budget for spending of PAC funds for the year, a formal budget will be available for voting in November's meeting.
  - Parent survey will help assist creating of budget
- f) In need of a new signer to replace Jennifer Eberle.

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- g) Motion: To removed Jennifer Eberle as a signer on NGE PAC accounts and to add Leah Edwards Smith. Shawna Shoranick, Christa Jenn and Jaime Z XXXXto remain. Moved by: Christa Jenn Seconded by: Nishi Dhillon
- h) Motion: To provide Shawna Shoranick with a Deposit only ATM card. Moved by: Heather Csikos Seconded by: Chista Jenn

## 8. Fun Lunch Report by Leah Edwards-Smith, Nishi Dhillon

- a) Hot lunch email reminder on Mondays to be sent out
- b) Leah and Nishi are willing to help out with a Christmas event for the students – unsure as to how this can unfold so will continue to look into.

## 9. Fundraiser Coordinator's Report by Tana Hammett

- a) Pumpkin fundraiser is doing well, approx. 80 pumpkins sold so far
- b) Photo fundraiser has a few spots left and waiting for reply emails from families
- c) Created by Kids Fundraiser Art sheets have gone out to teachers and students will be working on their amazing art work! Should come home around November 2 to order
- d) Fundraiser is getting set up and ready to be launched the week of October 25th. Pick up will be early December.

## 10. Next Meeting: November 16, 2021 at 7:00 via Zoom

## 11. Adjournment

- a) Motion to adjourn by Tana Hammett at 8:03 p.m.