

# North Glenmore Elementary PAC



## Meeting Minutes from the North Glenmore Elementary Parent Advisory Council September 21, 2021

PAC Executive Present: Jamie Hudson-Zecchel, Christa Jenn, Shawna Shoranick, Tana Hammett,  
Leah Edwards-Smith, Nishi Dhillion

Staff Present: Sue Stevenson, Jill Voros

Parents Present: Heather Csikos (acting Secretary) Megan Coakley, Randi Futter, Stefano  
Pannu, Karen, Amanda Cannan

### 1. Welcome from Jamie Zecchel and an invitation to make additions to the agenda

- a) No additions were made
- b) Heather Csikos requested that attending parents type their names in the chat option for the meeting minutes

### 2. Approval of the September 21, 2021 agenda for the Meeting

- a) Moved by Christa Jenn and seconded by Heather Csikos to approve the September 21, 2021 agenda

### 3. Approval of Minutes for April 20, 2021 Meeting

- a) Heather Csikos to contact Becky F regarding the previous (May 2021) minutes. At this time, the minutes are tabled.

### 4. Administration Report from Sue Stevenson and Jill Voros

- a) Highlights from the beginning of the year
  - i. Big thank you to the team of professionals at NGE – this includes: Teachers/ Clerical/ Custodial/ Operations/ Non-enrolling staff etc
  - ii. Classrooms:
    - i. We had 640 learners all in their new classes on the second day of school.
    - ii. 75 kindergarteners and 150 new students (approx 72-74 new families) to NGE.
    - iii. Staff worked hard to place students in the best, balanced classes.
    - iv. Currently at capacity and unable to accept out of catchment students
  - iii. District overarching Vision for this school year is: HOPE
    - i. In time of global pandemic, we are embracing this vision and working with student and staff to create visioning and goal setting. Intentional activities to build capacity in this area.
    - ii. Ribbon activity in hallways to create and understand NGEs vision of hope
- b) Staffing updates –
  - i. New staff: Teaching staff: Hildebrant, Gervais, Martin, Hamilton-Smith, Renner (in for Romano), McLellan, Elia (RT – 2 days a week), Shaw (Counsellor)
  - ii. CEAs: Maguire, Rexin, Belding, Canaan, Walraven, Reid.

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- iii. ARC Clinician: Bates – a few days a week.
  - iv. Need to hire Noon Hour Supervisors - 4 CUPE members to give us 7 – 1 hour/day NHS
- c) COVID protocols –
- i. Continue to ask students (grade 4 - 6) and all adults to wear masks, students k-3 = encouraged to wear masks.
  - ii. Washing hands and cleaning continues to be a priority. Daily Health Checks mandatory.
  - iii. Interior Health doing ALL Contact tracing now - schools not involved unless necessary. Exposures will be reported on a website but school not informed unless Interior Health identifies a need.  
\*\* Update from Ministry with Dr Henry – Interior health will publish further information to support parents with sharing limited information via IH web page
- d) Upcoming dates:
- i. PT conferences October 6 & 7 - Sign up Genius - Zoom or telephone and Students dismissal 12:30.
  - ii. Pro-D day is Oct 8 and Thanksgiving Oct 12.
- e) **Safe Routes to School** - baseline data collected this week. 2-3 weeks we will have a walk through. Require 3 or 4 parents willing to be on the committee, along with Jaime (PAC President), Sue (Admin), Teacher ( ). At the meeting L Randi Futter and Christa Jenn volunteered.
- f) Playground
- i. NGE has continued to split recess = Primaries from 11-1130 and intermediates 1130-12.
- g) School Goals: Look at Assessment, SEL and Vision Statement
- **Formative Assessment:** How am I doing with my learning...how do I know...what are my next steps... Helping students understand where they are at with their learning and how do they know, and what are their next steps. Be intentional about supporting the staff to work with the students with this goal.
    - Assessment Rubrics - co-created criteria - know what you are working toward
    - Fresh Grade Connect – new platform as a digital portfolios to show Growth over time - teachers communicate to parents and demonstrate growth and how they learn
    - Learning summary in December with a 4 point scale for grade 1 - 6 (Emerging, Developing, Proficient, Extending) - more to come
    - Learning process
  - **Socio-Emotional Learning** -
    - Understanding your self, what you need to learn, what strategies work for you, learning for yourself, impact on community etc.
    - Self-Regulation - Zones, Identifying needs of self, others, community
    - Programs - SEL Team
    - Staff teams and Collaborative release time
    - Training - school wide plans
- h) Need to look at vision statement and mission statement and updating them.
- i) **Code of Conduct** updates - Sent to PAC and approved by both PAC and staff - changes include the inclusion of Technology use as part of Code of Conduct.
- i. Volunteering in schools – volunteers are able to come into the school this year however there are certain requirements to meet.
  - ii. School District Athletics – participation for grade 6 students; at more minimal level

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but looking at providing opportunities.

- j) Follow up with New Partnership at NGE with Boys and Girls Club
  - i. Was confirmed that a B&G Club be built on the school grounds where north play ground was. Building was to be started in early 2022. Little Gators will move out there. This would be ministry funded.
- k) Thank you to the PAC for interior court yard project and for the support of the team who was helping to create it.

## Highlights for the Month Ahead:

- Class Profile meetings – classroom teachers and support team, along with Administration.
- Indigenous Education Week - September 27 - October 1
- SEPTEMBER 30 = Stat Holiday, National Day of Truth and Reconciliation
- Terry Fox Run - Monday, September 27 - staff sign up for Run time - grade 6 students signage for running across Canada.
- School Photos - student individual photos - Tuesday, October 5, 2021
- Conferences - October 6 & 7
- Implementation Day - Oct 8, 2021
- Thanksgiving Monday – Oct 11, 2021

## 5. President's Report from Jamie Zecchel

- a) Thank to NGE staff for a smooth start up
- b) Gaming grant will be discussed at next PAC meeting – usually \$20 per student based on last years enrollment (~589 students)
- c) Reminder of loan for south playground (\$50000) and have four years to pay it back.
- d) Gymnastics and InLine Skating – just discussed not approved. Sue stated they may bring in one of these options or look at both and how to fund.
- e) COBS Bursery - \$500  
Motion: NGE will contribute to a COBBS bursary for a previous NGE student  
Moved by Christa Jenn, Seconded by Shawna Shoranick
- f) Compost program – Look at having a classroom compost and larger animal proof compost on site, to look to reduce our footprint. Will need to contact District about moving forward with this. PAC open to investigating this further.

## 6. Vice President's Report by Christa Jenn

- a) Did not do Welcome Back coffee or Welcome back Pizza. As the year continues we will try to provide some opportunities for community building with families.

## 7. Treasurer's Report by Shawna Shoranick

- a) Queried terms and conditions of loan. Jaime to check with Jen E about the re-payment plan. Sue will reach out to District Treasurer to ensure conditions are met.
- b) Field trips will be allowed, however, parameters are in place.
- c) Shawna will follow up with our PayPal account and the current name on it at this time
- d) Shawna will follow up with Bank to look at changing signatures with PAC executive
- e) Gaming account at \$24,000 and must be used within three years.



## 8. Fun Lunch Report by Leah Edwards-Smith, Nishi Dhillon

- a) Talked to 6 different vendors – all have agreed and solidified them into a 9 week program.
- b) One new week will be a hot dog day with chocolate milk.
- c) Sysco has been confirmed for items such as chocolate milk, chips, Yoplait yogurts etc
- d) Entrée order – school will make up to 1.25 per meal
- e) Dates of Oct 20 – Wednesdays until Dec 15 – will go out soon to families (Oct 8 closing date)
- f) Querying space – discussion regards space available in school to receive orders and distribute  
Leah will look at discussing with Vendors about any changes.

## 9. Fundraiser Coordinator's Report by Tana Hammett

- a) Leah shared about Spall/Kent Bottle Depot – take recyclable bottles in clear plastic bags to recycle depot. Does not need to be sorted. Go into kiosk, type in NGE phone number, prints tags, and drop off the bag. Monies are provided to the PAC. Leah will create a flyer to send out to families.
- b) Mabel Labels – fundraiser ongoing
- c) Glenmore fresh fruit produce – pumpkin sales – waiting on whether grade 6 are doing anything
- d) Oct 23/24 – family photos with Peter Joyce Photography. Also in Spring 2022.
- e) Created by kids – profitable fundraiser – letter going to teachers ie: winter theme. Would start in October. Arrive Dec 6, 2021
- f) Purdy's chocolate fundraiser
- g) Waiting to hear from Grade 6 teachers/parents about Grade 6 trips and fundraising initiatives

## 10. PAC requirements

- a) PAC still require a Yearbook Coordinator
- b) A secretary for more of a permanent position although Heather/Dan Csikos are willing to support the interim.

**11. Next Meeting:** October 19, 2021 at 7:00 via Zoom

## 12. Adjournment

- a) Motion to adjourn by Heather Csikos at 8:45 p.m.