

North Glenmore Elementary PAC



Meeting Minutes from the North Glenmore Elementary Parent Advisory Council May 18, 2021

PAC Executive Present: Jennifer Eberle, Christa Jenn, Becky Furney, Jamie Hudson-Zecchel, Shawna Shoranick

Staff Present: Sue Stevenson, Jill Voros

Parents Present: Leah Edwards-Smith, Heather Csikos, Nisha

Guest Presenters: Nancy Mora

1. Welcome from Jennifer Eberle and an invitation to approve the May 18, 2021 agenda

- a. Christa made a motion and Jamie seconded the motion to approve the May 18, 2021 agenda

2. Presentation from Clean Air & Safe Routes 4 Schools – Nancy Mora (Regional Air Quality Coordinator), Jasen Sackman (City Technician), and Dan Glasscock (Safety Officer for SD23)

- a. Clean Air & Safe Routes 4 Schools is a collaboration of the government and schools in the region that includes data collection and steps toward safety and environmental improvements
- b. What is School Travel Planning
 - i. Determines best active routes to school
- c. They have worked with 7 schools so far
- d. The process:
 - i. First Step: Set up a municipal committee – this has already been created
 1. Members can be made up of stakeholders, school staff, RCMP, Traffic technician, etc.
 2. Schools are chosen every year (1-2 schools per year) to create a 5-year plan
 - ii. Second Step: a school committee is created and implemented
 1. The committee is made up of parents, school administrators and volunteers
 2. They collect data through walkabouts, etc. which includes a school profile, surveys, walkabout, traffic observation
 3. There are classroom surveys that teachers help with (1 week) and a baseline online family survey (includes prizes!)
 4. Traffic observation requires the school committee and City staff (3 days, 30 minutes each)
 5. The walkabout is the only time everyone meets in person
 - a. It is performed by the School Committee and the Municipal Committee
 - b. It occurs 1-2 weeks after surveys and the survey results are presented during the walkabout
 - iii. Third Step: An action plan is presented to the school



- iv. Fourth Step: The action plan is implemented (over 5 years)
- v. Fifth Step: Evaluation
- e. Next steps after the PAC presentation
 - i. We can formalize our request to proceed by confirming participation and the Principal or Vice Principal signs a school agreement (by early Spring if possible)
 - ii. Dates are then set for surveys, walkabout and traffic observation
 - iii. A facilitator prepares the surveys, etc.
 - iv. The School Committee is formed
- f. Dan Glasscock observed that many families walked to school right after the fire incident on Union so it there is evidence it can be done
- g. Questions
 - i. Sue – Does this program come with a budget for traffic changes?
 - ii. Jasen – The program is funded by the city each year with a specific budget to encourage walking and biking; the benefit is that some of these changes may not be achievable through other programs.
 - iii. Nancy – There is not a large budget, so we need to manage expectations, but there is money for signage or possible crosswalks, green painting for bike lines, or stop signs; we need to balance the best use for the money. You can therefore skip the line, but it requires commitment from the parents and school. Remember, this is a 5-year plan, so you can expect changes to occur in 2-3 years. Participants must be committed to the activities and to walk and bike to school.
 - iv. Sue – If the school and PAC decide to move ahead, when do we have to let you know by? Are we competing against other schools?
 - v. Nancy – Yes, you are competing – decisions are sometimes based on need and commitment and level of support from the PAC and the school. There are 2-3 other schools who are thinking about it.
 - vi. Jennifer – Casorso has recently used the plan – what was their main focus?
 - vii. Nancy – It was a big plan. You can see the website for the details.
 - viii. Jasen – Casorso had crosswalk improvements and road marking and signage. At one location they moved a gate so students could enter and exit on a sidewalk rather than a parking area.
 - ix. Dan – With the commitment we are asking from the parents, I will be there to help facilitate some of the plan, support it and help get it going.
 - x. Nancy shared the website where all the action plans that have been utilized in the past are posted; follow ups for the completed plans are there as well – look here to have an idea of what can be asked for in implementation
 - xi. Sue – We appreciate the 3 of you coming to present. Dan has been at the school in uniform helping with traffic. We will let you know when we make a decision.
 - xii. Nancy – Just send an email if you want to come on board.
- h. **Opened Discussion** after presenters left
 - i. Current traffic and safety concerns
 - 1. Becky – Is there a possibility that they may consider adding a turning light for the left turn from Union (Wilden) onto Snowsell? It is difficult to turn safely there in the morning.



2. The small cul-de-sac on Henley has had altercations between residents and people parking
 3. There are often Kiss and Drop issues
 4. Christa – Her Daycare parking lot gets very busy, and when she makes any comments, people tell her to mind her own business; however, it is a private lot that she is opening to people to use, and it can be a safety hazard
 5. Nishi – The NGE catchment is very large and many people have to drive; she sees this more of a parking issue than a driving issue
- ii. PAC concluded that we would like to pursue this program

3. Approval of Minutes for April 20, 2021 Meeting

- a. Proposed changes to the meeting minutes included:
 - i. Change “First Nations” reference to “Indigenous Peoples” (item 4c)
 - ii. Change the SD23 loan amount from \$75,000 to \$50,000 (item 6di)
- b. Jamie made a motion and Christa seconded the motion to approve the April 20, 2021 meeting minutes pursuant to the changes above

4. Principal Report from Sue Stevenson

- a. We have gone up to 71 divisions
- b. Kathleen Marten – new teacher, probably grade 3
- c. A few teachers who commute and they will be moving schools – closer to home – will be announcing once they have confirmed
- d. Over the next few weeks, we will be posting a few more positions
- e. 27th division portable has gone in – told school the morning they were coming – cool for the students to watch
- f. 6 Daycare sites will be receiving new modular – NGE is probably one of those sites – location will be near where the North playground was, so the outdoor classroom will relocate to somewhere else on site, and they will have a new place for parents to park on site (run by Boys and Girls club she thinks)
- g. NGE is talking to the grounds department; there are so many weeds where the fence is so they have made a decision to open up that space, hopefully this week
- h. Graph of NGE data for FSA results (shared with attendees)
 - i. Numeracy and literacy results – better with numeracy surprisingly
 - ii. Sue pointed out with this data that only 68% of students wrote (14 students exempted because of Learning Disabilities and some parents of stronger students chose to exempt); please take the data with a grain of salt – it is just a snapshot
 - iii. Will continue to focus on these areas
- i. 89% of grade 4 students wrote the Learning survey (data on a graph was shown to attendees)
 - i. Example of a question:
 1. “How many adults do you think care about you at school?” No students said 0 and most chose the maximum number
 2. “I am happy at School.” No students answer ‘never’

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3. "Do you think staff treat students fairly?"
 4. "Do you feel welcome at your school?"
 - ii. Sue opened the floor to questions but there were none
- j. Middle Years Development Instrument (MDI) – Grade 5s
 - i. 71 NGE participants
 - ii. 1528 in total
 - iii. Our students compared to School District average
 - iv. The "thriving" percentage was considerably high
 - v. NGE students were better than average in adult and peer relationships, nutrition and sleep
 - vi. Same with a large part of the data (optimism, empathy, self-esteem)
 - vii. Absence of worries and self-regulation scored a bit higher
 1. We need to help students hone in on socio-emotional skills and strategies for anxiety
 - viii. Jill – We saw evidence of the Growth Mindset but now we can help them when things become more difficult
 - ix. 98% of students said there is no bullying
 1. 2% of the students still say there is bullying at the school
 2. We take that concern very seriously
 - x. If you want more data, see Sue or Jill
- k. I-Ride program
 - i. Great feedback and came highly recommended
 - ii. NGE has great bike riders – non-riders were riding bikes at the end
 - iii. Grade 4s and 5s were included because last year 4s missed it
 - iv. 3 days in length
- l. Battle of the Books
 - i. Shawna Horning organized and it was very successful with an exciting tie-breaker and everything
- m. Paws it Forward – see website
 - i. Raised \$1700
 - ii. Lady came on Friday
 1. Blossomed from conversations of animal lovers
 2. Students saw pictures of pets and guessed which teacher they belonged to; winners brought their own pet pictures
- n. Track and Field this week
 - i. 1.5 hours of events
 - ii. Freezies offered
- o. Grade 6 – baby chicks and ducks hatched
- p. Kindergartens will be getting butterfly larvae
- q. Assessment committee
 - i. Sue, Jill and 7 teachers have formed an assessment committee
 - ii. They hope to align some assessment processes as a whole staff
 - iii. Possibly a 4-point reporting system to align with other schools in the district
 - iv. An artist is doing some artwork for it



- v. Data collection of the whole school will be the focus in the fall so we can show growth across the school
- vi. Jill – there will be an expectation of the students to articulate where they are in their journey as an ongoing growth so they can know where they are at
- vii. There will be more education for staff and parents so we can work together
- r. New Kindergartens – orientation June 1 and 2
- s. Jill and Sue are working on NGE’s new Purpose Statement
- t. Under-projected the number of next year’s students; currently at 625 students for next year
- u. Articulation
 - i. Working with Dr. Knox and some Rutland middle
 - ii. Grade 6’s meet with counsellors and principals
 - iii. IEP year end reviews are happening
- v. Year-end celebration will occur in June with a Show Your Stuff talent opportunity
- w. Big thank you to the yearbook committee
- x. NGE is working on streamlining class placement this year while keeping it COVID-friendly
 - i. A big part of June focus is spending a lot of time to find good fits for students
 - ii. NGE is discouraging requests for specific teachers, but feedback about type of classroom environment is encouraged
- y. Report cards are coming quickly
- z. Discussion items: Hot Lunch and Code of Conduct
 - i. Code of Conduct sent to PAC – feedback is welcome then NGE will put it on the website (the 3 Rs: Respect for self, others, environment)
 - ii. Inquiries for pre-registering for Hot Lunch – not sure if there would be a Hot Lunch option. Discussion:
 - 1. Jenn – We have not had someone step forward to take Hot Lunch
 - 2. Jill – It looks like logistically we may be able to run Hot Lunch (COVID)
 - 3. Leah Edwards-Smith and Nishi Dhillon have put their names forward to be Hot Lunch Coordinators to tag-team the position

5. President’s Report from Jennifer Eberle

- a. No report

6. Vice President’s Report by Christa Jenn

- a. No report

7. Treasurer’s Report by Shawna Shoronick

- a. Cash received from fundraisers
- b. PAC has a plan for repaying loan: set aside a fifth of the funds every year in order to pay it back
- c. It is difficult to project for the next year; Fun Lunch is a big money maker and we lost it before last year even ended
- d. Just shy of \$12,000.00 was raised this year

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- i. This is amazing for the parents – Thank you!
- ii. Spring Fair is a big money maker, but this may prove that we don't have to do it every year; clearly our school is very resourceful

8. Fun Lunch Report by Jamie Zecchel

- a. No report

9. Fundraiser Coordinator's Report by Tana Hammett

- a. Christa reported on behalf of Tana
- b. Photography fundraiser raised \$700; we received positive feedback about the photographer, so we are looking to book him for the Fall and the Spring next year
- c. Dominoes fundraiser raised about \$740, the highest they raised with a school this year
- d. We may do one other possible fund raiser called True Earth (laundry detergent and all-purpose cleaner); we are cognizant of end of year so we may not pursue it

10. Executive Elections:

- a. Current positions available:
 - i. Spring Fair Coordinator (formerly a committee)
 - ii. Yearbook (formerly a committee)
- b. 7 Executive Positions (all one year commitments):
 - i. President – Jennifer Eberle stepping down
 1. Jamie Zecchel put her name forward
 2. Jamie Zecchel Nominated
 3. Shawna Shoronick motioned, Christa Jenn seconded – motion carried
 - ii. Treasurer
 1. Shawna Shoronick nominated
 2. Jamie Zecchel motioned, Heather seconded – motion carried
 - iii. Fundraiser
 1. Tana Hammett nominated
 2. Becky Furney motioned, Jamie Zecchel seconded – motion carried
 - iv. Vice President
 1. Christa Jenn nominated
 2. Jamie Zecchel motioned, Heather Csikos seconded – motion carried
 - v. Fun Lunch
 1. Leah Edwards-Smith and Nishi put their names forward
 2. Jamie Zecchel motioned, Shawna Shoronick seconded – motion carried
 - vi. Secretary – Becky Furney stepping down
 1. Suggestion to place on FaceBook and get word out
 2. Heather Csikos suggested nominating her husband (she is not able to be nominated as a School District 23 employee)
 - vii. Special Events Coordinator – Vacant Position
 1. Organizes such events as the family dance, Christmas movie, Welcome Back Family pizza night)

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2. Leah and Nishi offered to help Special Events Coordinator

11. The next meeting is scheduled for June

- a. Historically PAC meetings do not meet in June
- b. The school staff is not expecting PAC to have a formal meeting
- c. PAC Exec may have a casual meeting to wrap up loose ends

12. Jill – Thank you and a fond farewell to the NGE PAC president, Jennifer Eberle and PAC secretary Becky Furney

13. Adjournment

- a. Motion to adjourn by Christa and seconded by Shawna
- b. The meeting adjourned at 8:22 pm