

North Glenmore Elementary PAC



Meeting Minutes from the North Glenmore Elementary Parent Advisory Council November 16, 2021

PAC Executive Present: Jamie Zecchel, Christa Jenn, Shawna Shoranick, Tana Hammett, Leah Edwards-Smith, Nishi Dhillion

Staff Present: Sue Stevenson

Parents Present: Heather Csikos (acting secretary), Randi Futter, Danielle Pannu, Deborah Barnett, Megan Coakley, Amanda Cannan, Janet Litzenberger, Cassie Laidlaw, Karl Chan, Elsa Lucash, Prashant Borda

1. Welcome from Jamie Zecchel

2. Approval of Minutes for October 19, 2021 Meeting

- a. Jamie shared the meeting minutes over Zoom for everyone to review.
- b. Heather Csikos made a motion and Christa Jenn seconded the motion to approve the October 19, 2021 meeting minutes.

3. Approval of the November 16, 2021 agenda for the Meeting

- a. Tana Hammett made a motion and Christa Jenn seconded the motion to approve the November 16, 2021 agenda

4. Principal Report from Sue Stevenson

- a. Sue shared a few items at district level.
 - I. For Discussion: SOGI – Sexual Orientation and Gender Identity - BC Min of Education has mandated new policy around SOGI – so ALL children feels seen, safe, valued and included.
 - II. New Provincial Reporting order – July 2022 – currently in draft phase until July 2022. This year, NGE team has decided to pilot a new reporting. November 23 parents invited to information session about the new reporting policies. Government has come up with 4 point scale – emerging, developing, proficient, extending. Provide feedback to parents and students AS they are learning the curriculum. Instead of receiving information at the end of a term like a report card, but parents/students are receiving feedback throughout the year as the children learns. Learning report/updates will still be provided. Evident of learning continuum video was shared, and will be shared on Nov 23. Link will be coming from district for parents and staff to provide feedback.
- b. New Learning Summary Reporting practices created for NGE. Four level template being piloted this year so that NGE can align prior to being fully implemented across the province. Sue Stevenson shared the new graphic for the Learning Summary. A second component is the Social



responsibility component. Teacher and student will both commented on how they feel the child is doing. The front of the report card will have a checklist for each subject. Information will also be received in a paragraph/written summary. Parents should have already received a sample of work to understand where there child is at.

Feedback from parents will be accepted at a later date.

- c. PAC funding for School initiatives was reviewed.

- d. School Highlights Since Last PAC meeting:
 - Grade 6 immunization Clinic
 - FreshGrade Inservice for our teaching team
 - Halloween Celebration Zoombly
 - Photo re-takes
 - "Take your kids to work day: - November 3 – 7 grade 9 students in our school
 - 3 New UBCO Teacher Interns – Acorn Learning Community - with NGE until Spring Break
 - Grade 5/6 playground leader training with Healthy Promoting Schools Team – workshop with approx. 80 students to be a "Gator Game Leaders" Leadership opportunities for the older students. Working on a schedule at this time.
 - Remembrance Day Assembly - last Thursday. Thoughtful lessons completed with beautiful artwork was shared with the school through this Assembly.

- e. Coming in the month ahead:
 - Lock Down drill – Friday, November 19
 - Parent Information Session – Tuesday, November 23 – re: new reporting practices
 - Winter Concert practices and video sent home – will be a similar video format to last year.
 - Learning Summaries – sent home on December 16
 - New admin secretary - Lora Hunter (Shelley Yost went to Dr Knox)

5. President's Report from Jamie Hudson Zecchel

- a. Safe Routes 4 Schools met on October 21st, 2021 to help address the traffic issues that we are facing for mornings and afternoons. Some things that we are looking at are a park and walk option a little way from the school, possible changes to the lights at the intersection of Union and Snowsell, as well as a new crosswalk to make drop off easier. It's a slow process to get things going but it's a step in the right direction.
- b. Doing traffic flow watches, watching from a distance, watching behaviours – park and stopping
- c. RCMP has been around recently which is appreciated.
- d. Staff parking is an issue – potentially look at changing the Kiss and Drop. However, would need parent volunteers to help make this work.
- e. Questioned having the team looking at where Snowsell/Cross meet. Looked to around the Portview/Wyndham neighbourhoods.
- f. Suggestion: teaching the children about how to use kiss and drop.



6. Vice President's Report by Christa Jenn

- a. Nothing to report at this time.

7. Treasurer's Report by Shawna Shoronick

- a. Change of signers – Will remove Jennifer Eberle to be taken off / Shawna Shoranick, Christa Jenn, Jamie Zecchel to stay on.
Motion to remove Jennifer Eberle and the following to remain as signers on the account: Shawna Shoranick, Christa Jenn and Jamie Zecchel.
 - i. Motion moved by Jamie Zecchel. Seconded by Tana Hammet. Motion is carried.
- b. Finalize the spending budget for the school year.
 - i. \$1000 in budget for Christmas production (tripod, costumes etc).
 - ii. Gymnastics and Inline skating – PAC can support at a cost of \$4480 for each activity. Provided by PAC and NGE can make the decision and how to spend this money between the activities.
 - iii. Earmarked money for technology upgrade as well as a second playground
- c. Funds for each classroom / division in lieu of request forms.
 - i. \$200 for each classroom.
 - ii. Each teacher could decide what this money could go towards; community enrichment or other ideas in lieu of field trip money.
 - iii. Desire to create this to benefit of every child, there would be some parameters.
 - iv. PAC Executive will take some more time to flush this out and determine what
 - v. Motion for \$ 200 per division to support field trips/special events for our students.
Moved by Tana Hammet Seconded by Christa Jenn. Motion is carried.
 - vi. Sue S and Shawna S will create a simply process for teachers to access these funds.
 - vii. Shawna will send out an email to staff to directly connect with Shawna about

8. Fun Lunch Report by Leah Edwards-Smith and Nishi Dhillion

- a. Term is going well, estimating a profit of \$6000.00
- b. Successful 8 weeks – this week's lunch will be a go, even though the highways are down and food supply is short. There may be a change in milk if Sysco can not deliver.
- c. Awaiting go ahead for a winter term – Wednesday's working well and parent volunteers have been very helpful.
- d. Grade 6 parents – looking at grade 6 pizza. Sue reports that the school is over capacity with space and it would make it difficult.

9. Special Events Coordinator's Report

- a. Looking for budget to put together gift bags for students in lieu of traditional Christmas movie/oranges which will not happen this year.



- b. Discussion ensued about how to or if we need to do this.
- c. Looking at a bag of popcorn and a candycane while they enjoy their last day of activities at school in December.
- d. Look outside of Kernals for other ideas. PAC executive will make a decision about this by the end of the week after sourcing some numbers.

10. Fundraiser Coordinator's Report by Tana Hammett

- a. Pumpkins – sold 122, Glenmore Fresh Fruit & Produce donated an additional \$278 to NGE for a total of \$400. Please include a shout out in the next newsletter for their generosity. Garry has also offered to provide free pumpkins for the school next year! Tana H to send Sue Stevenson information for the newsletter.
- b. Fall Photos – 23 Families booked, \$575 was raised. Went well and a spring photo session will be booked.
- c. Purdy's - Currently sitting at \$9,077.50 in sales of which \$2,382.85 is profits for the school. End's Nov. 22nd, delivery will be between Nov. 29 – Dec. 3rd with pick up scheduled for Dec. 6th (3:00-5:00pm)
- d. Created by Kids – HUGE hit! 425 orders, another record breaking year for NGE. Final profit and sales numbers will be announce at next meeting. Delivery will be the week of Dec. 6th (pick up times to be announced later)

11. Year Book Coordinators – Tana Hammett, Janet Litzenberger

- Contact info for yearbooks: nge.yearbook@gmail.com
- Questions:

1. *Are NHS permitted to taking / sending photos for yearbook. If not, are we allowed to come during lunch breaks or school events grab some shots.* Yes, this can occur.

2. *Are we allowed to reach out to parents via Facebook page to ask if anyone is interested in submitting images they have with NGE kids. Maybe from Halloween, PJ days or other events.* – Yes, as this is a personal preference for a parent and could be done.

3. Any upcoming special events or performances - Any activities going on – please let the coordinators know. Megan C will also take pictures of grade 6 events.

4. Request to NGE Admin to please let year book coordinators know when Lifetouch drops off the cd of class portraits.

5. Require a list of FOIPPA – Parents who DO NOT want their kids photographed and documented in the yearbook.

6. Year book sales will go through the Hot Lunch Webpage again as that is a smooth process. Soft cover - \$25.00 Hard cover \$35.00. We will be in touch closer to the date.

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12. The **next meeting** is scheduled for January 18, 2022

13. Motion to adjourn by Christa Jenn at 8:45 p.m.