

# North Glenmore Elementary PAC



## Meeting Minutes from the North Glenmore Elementary Parent Advisory Council September 15, 2020

PAC Executive Present: Jennifer Eberle, Christa Jenn, Jamie Hudson-Zecchel, Shawna Shoranick, Tana Hammett

Staff Present: Jared Birkeland, Jill Voros

Parents Present: Winona Phillips, Abbie Norish, Susan Holtzman, Patti Ostrickoff, Heather Csikos, Megan Coakley, Whitney Oakes, Cassie Laidlaw, Kimmi Klettke

### 1. Welcome from Jennifer Eberle and an Invitation to Make Additions to the Agenda

### 2. Approval of the September 15, 2020 agenda for the meeting

- a. Jaime Hudson-Zecchel made a motion and Christa Jenn seconded the motion to approve the September 15, 2020 agenda

### 3. Welcome and Approval of Minutes for the June 16, 2020 Meeting

- a. Jamie made a motion and Tana seconded the motion to approve the June 16, 2020 minutes
  - i. Jill - update re: busing & kiss/drop?
  - ii. Jared - this is in limbo
  - iii. Jill - consultation is continuing
  - iv. Questions about these minutes? None

### 4. Principal Report from Jared Birkeland

- a. Review how the staff got ready for the school year
  - i. May/June - combined remote/in-class learning, great practice for the reopen now.
  - ii. Summer - prov govt looked at what happened around the world, based on modeling it is beneficial to reopen schools (cost/benefit). Co-planning between govt agencies, centre for disease control has been involved.
  - iii. Class lists reviewed, kindergarten entry schedules revised, behavioral expectations for children revised, beginning/end of day plan put into place and the success depends on the community following this plan (relying on this plan and **Dr Henry's guidelines - limit your bubble and perform daily health checks, watch for symptoms**)



- b. New staff & students
  - i. Mrs. Yost (admin assistant - from KSS)
  - ii. Mrs Krupka grade  $\frac{1}{2}$  split (from Watson)
  - iii. Mrs Burton grade  $\frac{2}{3}$  split
  - iv. Mrs Murch  $\frac{3}{4}$  split (from Emily Carr) - new portable
  - v. Mrs Winford grade 6
  - vi. CEAs:
    - 1. Mrs Audy
    - 2. Ms Devries
  - vii. Expecting more CEAs in coming weeks
  - viii. Mrs Laskowski (Counsellor)
  - ix. Mrs Brown (resource teachers)
  
- c. Enrollment update
  - i. 26 divisions (up by 8 in 6 years)
  - ii. 590 students
  - iii. Up to 60 people in a learning group (including teachers/support staff)
    - 1. Teacher & students do not need to wear a mask when in class
    - 2. Intermediate classes are not combined into groups yet, once the numbers are firm they will combine and intermingle/socialize
  
- d. Superintendent
  - i. focus on safety - extensive “staff and student safety plan for the education re-start - phase 2” plan on SD23 website
  - ii. Emphasis on courage
  - iii. NGE - focuses:
    - 1. Wellness, addressing fear and supporting each other to work as a team.
    - 2. Trauma informed practice - how has COVID-19 affected certain aspects of you personal lives, Jared asked the teachers to consider how their students might feel
      - a. Creating a safe and supportive learning environments
      - b. Fostering secure attachments
      - c. Strengthening social-emotional skills and self-regulation
  
- e. New playground
  - i. North at end of parking lot, considered “end-of-life” (safety codes)
    - 1. Grant money available to make playgrounds more accessible \$125K to spend by March 2021
    - 2. PAC has a tentative plan to borrow \$50K from the School District
    - 3. Plan to:
      - a. remove North playground, create an ‘outdoor learning space’
      - b. create an inclusive, amazing South playground space



4. Proposal examples shown - some equipment will remain with other new equipment added on
  - ii. Playground 'To Dos' reviewed in order to move forward, hoping to pass a motion tonight for the \$50K loan
- f. Upcoming dates
  - i. Grass cutting is added to the schedule this year
  - ii. Home School Conferences dates are likely to change
    1. The new dates will depend on busing
- g. Jennifer - table with divisions - question asking about the class sizes
  - i. Jared - accurate class count is in the "total" column
- h. Jill - dates, classroom teachers will get in touch about Terry Fox about their plans because we cannot be in the community, different format from usual
- i. Jill - photo day plans in process, will send information out asap
- j. Jennifer - open to questions
  - i. Tana - how long to pay back playground loan? (3-5 years)

## 5. President's Report: Jennifer Eberle

- a. Thank-you to teachers/ staff for a smooth start to the school year
- b. Notification deadlines for the PAC Community Gaming Grant funding have delayed to October 31 (normally Sept 30)
  - i. School receives \$20/student based on full time enrolment at the start of the previous year
- c. PAC still needs volunteers for the following executive positions:
  - i. Special events coordinator(s)
  - ii. Spring fair coordinator(s)
- d. PAC will need to get creative this year with fundraising and school engagement initiatives

## 6. Vice-President Report: Christa Jenn

- a. No welcome back coffee / donuts
- b. No hot lunch or pizza lunch
- c. Kiss & Drop volunteers? Christa is not arranging this.
  - i. Jill - staggered arrival times, more people parking & waiting at the moment to be sure things are going smoothly and the staff is not moving people along as



much. “Kiss & Drop” is not a “Park & Wait”, this information will come across soon once the new routine is established

## 7. Treasurer’s Report: Shawna Shoranick

- a. 2019-2020 Spending Summary
  - i. COBBS Bursary \$525
  - ii. New gym/sport equipment \$1585.29
  - iii. New crash mats \$4522.89
  - iv. New cones \$230.88
  - v. Splash math program \$2031.45
  - vi. Supplement school field trips \$12,000
  - vii. Sand box \$500
  - viii. Christmas concert \$975.58
  - ix. PAC Christmas movie \$120
  - x. PAC family dance \$300
  - xi. Hot lunch software \$315
  - xii. Year end teacher/staff gifts \$325
  
- b. Balances
  - i. Gaming \$12629.56
  - ii. General \$20949.33
  - iii. Hot lunch \$4348.62
  - iv. Grade 6 \$5266.84
  - v. Total \$43,194.35
  
- c. Motions:
  - i. **Motion: To transfer, at the end of each school year (as of June 30th), any excess funds into our General account. Motion introduced by Jamie Zecchel. Motion seconded by Heather Csikos. All in favour; motion passed.**
  
  - ii. **Motion: To pay back a loan of \$50,000 from school district 23 for the purchase of a new playground for NGE within 3-5 years. Motion introduced by Shawna Shoranick. Motion seconded by Jamie Zecchel. All in favour; motion passed.**
  
- d. Question - money from grade 6 account to move to the general account?
  - i. Raised by last year’s students it needs to be used by all students
  - ii. Jared - restricted surplus - “just for students”
    - 1. Mrs Davies - some can go to snow shoes (that are used each year)



## 8. Fun Lunch Coordinators Report: Jamie Zecchel

- a. Stay tuned - district has called for lunch to halt for now

## 9. Fundraising Coordinator's Report: Tana Hammett

- a. Mabel's Labels is running right now
- b. Looking for low contact or collection of items
- c. Lyndsay Dyck - Scentsy
- d. Please send ideas
- e. Question - tupperware fundraiser?

## 10. Wrap up - open the floor for discussions or questions

- a. Patti - yearbooks - good turnout in June, some to give out still
  - i. Jill will help to disperse the yearbooks to classrooms
- b. Patti - what do finances look like on the yearbooks?
  - i. Jamie might be able to find the list - it is wiped clean at the end of each year - we broke even on the yearbooks last year - 200 ordered last year
  - ii. What do we want to do for this year?
    1. Megan says a full yearbook - Get teachers to take pics and send them in?
    2. Shawna - teachers often post/send pics through FreshGrade so these photos could be used
    3. Shawna - find a person to take over for next year and follow along this year - a mom is lined up for this
    4. Jennifer - yes we should arrange for a yearbook again
    5. Jared - there is an electronic photo file that teachers can drop their photos into and Jared will share with Patti
- c. Jill
  - i. updates - athletics within the school district: volleyball is not going to move forward at this time but they're trying to work this out.
  - ii. Thank-you for funding and work in removing courtyard overgrown shrubs/weeds etc, volunteers & staff are planting new indigenous plants and more will be going to in the main yard as well
- d. Kim - use grade 6 funds to move forward to next grade 6 group?
  - i. Jared - the full amount cannot be moved

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**11. The next meeting is scheduled for October 20, 2020.**

**12. Motion to adjourn by Tana Hammett and seconded by Megan Coakley.**

Minutes prepared by Winona Phillips