

North Glenmore Elementary PAC



Meeting Minutes from the North Glenmore Elementary Parent Advisory Council March 10, 2020

PAC Executive Present: Jennifer Eberle, Christa Jenn, Becky Furney, Jamie Hudson-Zecchel, Shawna Shoranick, Tana Hammett

Staff Present: Jared Birkeland

Parents Present: Heather Csikos, Cassie Laidlaw, Chantelle Lacelle

1. Welcome from Jennifer Eberle and an invitation to make additions to the agenda

2. Approval of the March 10, 2020 agenda for the Meeting

- a. Christa Jenn made a motion and Becky Furney seconded the motion to approve the March 10, 2020 agenda

3. Welcome and Approval of Minutes for February 18, 2020 Meeting

- a. A change was required in section 6, subsection c. from: "The Christmas cheque for Christmas program costs was from the wrong account so some transfers had to be made, but it is all worked out" to: "The Grade 6 transfer from NGE was initially made from the wrong account, but it was caught early and some transfers had to be made, but it all worked out"
- b. Christa Jenn made a motion and Jamie Hudson-Zecchel seconded the motion to approve the February 18, 2020 Meeting Minutes

4. Principal Report from Jared Birkeland

- a. Thank you to PAC for hosting the Family Dance and for the funding that helped to purchase high jump mats which have finally arrived
- b. School Learning Plan – See more details on the NGE Website under "Our Learning Plan" – The Inquiry Process
 - i. Our Scan – the scan which included student, parent and staff interviews
 1. Interview of students
 - a. 4 questions regarding current learning and how they are feeling about how their learning growth is going
 2. Interviews of parents
 - a. What they are excited about and what success looks like for their child; what they would like to see more of
 - b. Parents talked about children being the change they want to see in the world
 3. Interviews of staff



- a. Staff members talked about what they are proud of, excited about, what their next steps are, etc.
- ii. Focusing and Hunching
 1. From the information gathered, there were 5 patterns identified – see the summary on the website
- iii. Taking Action
 1. Community between classrooms
 2. Student-centered learning
 3. Helping students make changes in the world
 4. Using teaching strategies that promote the Core Competencies and the OECD's Principles of Learning
- iv. The Why (OECD's 7 Principles of Learning)
- v. The How (Work on the Pedagogical Core)
- vi. At NGE – different grades' examples
 1. Gr 1 – exploring the story workshop; grade 1 visits Kindergarten
 2. Gr 3 – integrating learning and cross-curriculum, indigenous curriculum, students becoming the change they want to see in the world
- c. Upcoming Dates – highlights (see upcoming dates in newsletters for the entire list)
 - i. The gymnastics event used to be held with Lake Country Gymnastics, but due to equipment problems they were unable to accommodate, so Kelowna Gymnastix will be holding the event at 2 times the cost
 - ii. Grade 6 vaccine was mentioned
 - iii. ELFF night is for families in Glenmore with 3-year old children to attend for a learning experience and dinner
 - iv. Track and Field season is coming up
 - v. Battle of the Books – NGE is hosting this year with 12 schools coming; families are invited to come

5. Discussion about Next Year's Hot Lunch

- a. A suggestion was made for interested Grade 5 parent volunteers to meet with Jamie at the end of the school year to learn and understand how to work together to plan the Grade 6 use of the Fun Lunch website for fund raisers and offers for the next year
- b. Only one person should have access to and update the Fun Lunch website
- c. Grade 6's utilize the label and ink option which is approximately a \$100.00 cost 2-3 times per year, which the regular Fun Lunch coordinator does not use

6. President's Report from Jennifer Eberle

- a. Thank you to the PAC for the help with the Family Dance
 - i. Chris Bowen and the Dr. Knox kids enjoyed being DJs
 - ii. The confetti popper was a surprise with extra cleaning, but fun for the kids
 - iii. PAC members mentioned that they needed to stand at the door to monitor students trying to leave
 - iv. Thank you, Christa, for making candy bags



1. All concession items ran out and candy bags were completely sold within 25 minutes
 2. For the next event, there can be much more concession food purchased and available, at least 2 times as much
- b. PAC received news that the NGE Park and Play request has been approved
- i. They have on file that we would like all the games to be available

7. Vice President's Report by Christa Jenn

- a. Christa has nothing to report

8. Treasurer's Report by Shawna Shoronick

- a. Family Dance
 - i. The event broke even
 - ii. The concession proceeds covered the cost of the DJs and concession items
- b. Shawna will work out remaining financial details for Fun Lunch over Spring Break

9. Fun Lunch Report by Jamie Hudson-Zecchel

- a. Fun Lunch is going well
- b. The last day to order for the final term is Friday, March 13
- c. A list of restaurants that will be used for the final term were shared with attendees at the meeting
- d. There are currently quite a few unpaid accounts
- e. The grade 6's are doing a pizza lunch on the day of Spring Fling, but it will not likely interfere with the pizza orders for the Spring Fling event

10. Fundraiser Coordinator's Report by Tana Hammett

- a. The Bingo Night sales went well
 - i. 48 tickets are sold
 - ii. A reminder needs to go out to parents who purchased tickets to pick them up by Thursday since school will be closed for Spring Break
- b. Growing Smiles fundraiser is launched
 - i. There seems to be an additional charge from the company for Paypal (\$1) in addition to the Paypal 3% that we need to also pay – it needs to be checked out
 - ii. There are paper orders going home for cheque and cash payments as well as the website order option
 1. PAC will do their best to deposit cheques in a timely manner (1 deposit per week)
 2. Growing Smiles mentioned a request of cash payment on delivery which is a concern because there is not a good paper trail and it is not a safe transaction – Tana will check to see if it can be a cheque payment instead



11. Updates on the New Playground

- a. NGE received verbal confirmation that the school did receive the funding from SD23
- b. NGE is awaiting official confirmation

12. Spring Fling Planning and Discussion

- a. Pizza – there was a suggestion to check with the Pizza provider of choice about gluten-free options
- b. Raffle Baskets
 - i. PAC proposes doing one basket, or one basket theme, per grade rather than one per class
 - ii. Christa reviewed the groups of teachers per grade
 - iii. Ideas were discussed for simplifying and making it easier for parent volunteers
 - 1. PAC can choose a theme per grade and keep it broad enough to make purchases easy and less repetitive
 - 2. Keep the volunteer number smaller – 1-2 parents per grade
 - 3. Create 2-3 baskets per grade
 - 4. Provide suggestion list of possible purchase items for the parents for each theme
 - iv. Further suggestions:
 - 1. Designate a small sub-committee to choose the themes and create the suggestion lists – Christa Jenn and Cassie Laidlaw were suggested
 - 2. Reach out to NGE families with businesses and to general businesses to provide donated baskets to the event as well – Christa to create the letter for the businesses
- c. Other possible parents who are interested in helping may be Chrystal Lindsay, Courtney Schilling, Landa Wallan
- d. PAC can reach out to Jill Voros to ask if the Leadership Group (Mission Managers) from grade 6 and Spirit Club can help put candy bags together
- e. Tana reached out to Dr. Knox students to help with games
 - i. It was recommended to identify how many helpers will be needed (5 face painters and 5-6 games, plus the students to help at the DJ table)
 - ii. Chris can organize where the volunteers will help
 - iii. A budget was decided for DJs - \$300.00 plus pizza
 - iv. A budget was decided for face paint – 5 sets at \$25.00 per set
- f. A discussion about the Ice Cream truck included identifying an ideal parking spot; the gate can be opened for the truck to drive on to the premises and park where the pizza was delivered last year
- g. PAC will decide on locations for all the activities at a separate meeting
- h. There was a discussion about possible prizes including “Lunch with the Principal”
- i. A meeting on April 7 at 6:30 at the NGE library was set for PAC to determine roles for the remainder of the tasks



13. The next PAC meeting is scheduled for April 21, 2020

14. Motion to adjourn by Becky Furney