

# North Glenmore Elementary PAC



## Meeting Minutes from the North Glenmore Elementary Parent Advisory Council February 18, 2020

PAC Executive Present: Jennifer Eberle, Christa Jenn, Becky Furney, Jamie Hudson-Zecchel, Shawna Shoranick, Tana Hammett

Staff Present: Jared Birkeland, Jill Voros

Parents Present: Cassie Laidlaw, Heather Csikos, Courtney Schilling

### 1. Welcome and Approval of the February 18, 2020 agenda for the Meeting

- a. Jamie Hudson made a motion and Christa Jenn seconded the motion to approve the February 18, 2020 agenda

### 2. Approval of Minutes for January 21, 2020 Meeting

- a. Christa Jenn made a motion and Jamie Hudson seconded the motion to approve the January 21, 2020 minutes

### 3. Principal Report from Jared Birkeland

- a. Thank you to the hot lunch program and the grade 6 parents' help to send the Grade 6's to Big White
- b. Enrollment update
  - i. There is a current projection of 594 students next year (an increase of 30 students from last year)
  - ii. It seems that 2 portables will be added
  - iii. North Glenmore may be taking students from the Watson Road catchment
  - iv. Out of catchment Kindergarten students will likely still be accepted (there is room for approximately 90 kindergarten students, given that there is the K/Gr 1 split)
- c. North Playground
  - i. SD23 applied for grant funding to replace playgrounds – NGE and Chief Tomat are the top 2 eligible schools so NGE can expect funding
  - ii. Funding amount - \$120,000
    1. Although that may seem like a lot but for a playground, the amount does not stretch far for playground equipment
    2. Shannon Lake Elementary School spent \$250,000 last year on their new playground
    3. SD23 may be able to loan money to the school for the remaining costs
    4. Perhaps parents can be contacted to see who may be interested in helping
    5. All work is typically contracted out
    6. Questions from parents in attendance:



- a. A parent suggested there may be a way to team with Chief Tomat to get a deal with contractors for both
- b. Another parent suggested to raising funds by reaching out to businesses in the community – even through parents who have businesses
- d. Proposed SD23 calendar for 2020/2021
  - i. Questions and comments from parents in attendance:
    - 1. It was great to see that a Pro-D day now corresponds with Family Day
    - 2. What is the likelihood that SD23 may be changing Spring Break from two weeks to one week?
      - a. Historically, CUPE first brought it up because of concerns over losing work, but taken to a vote, it was voted to stay at two weeks
- e. Harmony Day
  - i. Classrooms will acknowledge Harmony Day on their own
- f. Pink Shirt Day
  - i. Pink Shirt Day will be implemented school-wide, and Spirit Club is contributing
- g. Upcoming Dates
  - i. Sexual Health Education
    - 1. March 2 and 3
    - 2. Sexual Health Education is no longer optional – non-attending students will be expected to be doing something at home in lieu of the school’s education

#### **4. President’s Report from Jennifer Eberle**

- a. Thank you, as well, for the Grade 6 fund raising to send them to Big White
- b. Spring Fling – May 22
  - i. A formal request has been submitted to utilize the City of Kelowna’s Park and Play, and we are awaiting confirmation
- c. Family Dance – Thursday, February 20, 6:00-8:00
  - i. Thank you to Christa for purchasing and making the candy bags
  - ii. Dr. Knox students are the DJs for \$200.00 plus pizza
  - iii. Should there be a janitor request for an extra person?
  - iv. Friday, February 21, is a Pro-D day, which is optimal for a later night on Thursday
- d. Upcoming dates
  - i. Family Dance – Thursday, February 20, 2020
  - ii. NGE and Chances for Funday Friday Bingo – Friday, March 27, 2020
  - iii. Spring Fair- Friday, May 22, 2020, 5:30-8:00 pm
  - iv. Teacher Appreciation Luncheon - TBD

#### **5. Vice President’s Report by Christa Jenn**

- a. Family Dance
  - i. Christa is heading up concession (candy bags, chips, and water)
  - ii. PAC will be offering Bingo Night tickets at the concession stand



- iii. Christa asked Mrs. Horning if the Library could be used as a quiet place, but a school administrative staff person would need to be present, so we will use the hallway instead – we can place chairs there
- iv. Shawna Shoranick asked if parents would need notification on costs of concession and if a float is needed
  - 1. A reminder email for the event can be sent out with a note that the concession items will be \$1 each and Bingo tickets at \$15
  - 2. Yes, a float is needed, and Shawna will get a float of \$275.00
    - a. She will sign it out to cash and get 2 other signatures
    - b. Christa can take the cash for the evening and Shawna will pick it up the next day

## 6. Treasurer's Report by Shawna Shoronick

- a. Hot lunch started for this term
- b. Grade 6's transferred all money over to pay for the Big White trip, so they are starting fresh for the next term (currently \$10,000)
- c. The Christmas cheque for Christmas program costs was from the wrong account so some transfers had to be made, but it is all worked out

## 7. Fun Lunch Report by Jamie Zecchel

- a. Fun lunch is going well
- b. The spring menu is done and will be posted soon for ordering
- c. Parents will be given 2 weeks to order rather than the typical 4 weeks so that it does not stretch over Spring Break or afterward
- d. This will be a 9-week period, with no Fun Lunch over the week of the Spring Fling, and Grade 6's are likely doing pizza over that week

## 8. Fundraiser Coordinator's Report by Tana Hammett

- a. Bingo Fundraiser
  - i. Notices will be going out tomorrow and tickets will be offered at the Spring Dance
  - ii. Jamie will send out a blurb over Fun Lunch with a countdown
  - iii. There is no limit on ticket sales

## 9. Spring Fling

- a. Jennifer presented the following information:
  - i. Spring Fling is scheduled for Friday, May 22, 5:30-8:00
  - ii. The goal is to raise funds for the new playground and foster connections between Glenmore families
  - iii. In the past, it was the biggest fundraiser, but this year we have had other fundraisers through the year, taking the pressure off the event



- iv. As a result, we proposed scaling it back to make it more manageable, partly because we do not have a Spring Fair coordinator
- v. We are making the entrance free this year, partly because Park and Play will only be a part of a free event
- vi. Other events will include:
  - 1. DJ – Dr. Knox
  - 2. Face painting
- vii. Fund raising will include:
  - 1. Raffle Baskets - this year, 1 basket will be designated per grade as opposed to 1 basket per class
  - 2. 50/50 raffle – a new fund raiser this year (we need a separate license)
  - 3. Concession – pre-paid tickets will be offered for food and drinks
- b. Discussion from parents:
  - i. What will we do if we do not get Park and Play?
    - 1. Level-Up Giant Games rental is a company in Kelowna that we can check out
    - 2. We may have to rent bouncy castles
    - 3. Can we set up games in the gym and have Dr. Knox students run them again?
  - ii. If the weather is bad, Park and Play will still come and set up inside
  - iii. Keeping the pizza all in one place worked very well
  - iv. What is the budget for face painting?
    - 1. Dr. Knox kids can do this with simple pictures
  - v. What is the time-line for the DJ?
    - 1. The whole event, which is longer than the dance, so Tana will get a quote
    - 2. We do have a DJ parent as a fall-back (Lucy in Kindergarten class)
  - vi. If we advertise the funds are going toward the school playground, we could probably ask for donations at the dance, etc.
  - vii. What about getting the Caveman Ice Cream Truck for a percentage of funds?
    - 1. We could call ice cream trucks and get the best percentage
  - viii. Will we be choosing basket themes tonight?
    - 1. PAC will do this at the next meeting
    - 2. Becky will send the list of last year’s basket themes to all PAC members
    - 3. Ask for 2 parents per grade to volunteer to oversee the baskets
  - ix. We will likely need to have a layout planned for the outdoor version and the indoor version which will be given to all PAC members prior to the date

**10.** The next meeting is scheduled for March 10, 2020

**11.** Motion to adjourn by Christa and seconded by Becky.