



## Meeting Minutes from the North Glenmore Elementary Parent Advisory Council October 16, 2018

PAC Executive Present: Jennifer Eberle, Susan Hayes, Rhonda Langford, Becky Furney, Jamie Zecchel

Staff Present: Jared Birkeland, Jill Voros

Parents Present: Cassie Laidlaw, Elizabeth Scott, Christa Jenn, Chantelle, Janet Litzenberger

### 1. Welcome and Approval of Minutes for September 18, 2018 Meeting

- a. Christa Jenn approved motion and Susan Hayes seconded the motion to approve September 18, 2018 minutes

### 2. Administration Report from Jared and Jill

- a. Thank-you for Welcome Back Pizza night – a great success
- b. Thank you for fund-raising efforts
- c. An update on the school Growth Mindset focus
  - i. It is focused on core competencies – student self-awareness as learners
  - ii. 2 mindsets: Fixed and Growth
  - iii. October focus is Chapter 2 (the brain is like a muscle that grows)
    1. Neuroplasticity and the parts of the brain and their functions which can work together and work better with practice and perseverance
    2. “Neurons that fire together, wire together”
  - iv. The importance:
    1. Believing their brains can get stronger helps the students’ belief in the potential of their skills, abilities and intelligence
  - v. Students are learning brain breaks and activities they can do in the classroom
  - vi. Students are introduced to the development of meta-cognition (aware of own thinking and how they can improve their thinking)
  - vii. Again, Jill is supporting this mindset by promoting key components of this framework in the school assemblies
- d. School Spirit and Gator Gear
  - i. The school staff looked at various vendors and recommended Spectrum (see below)
  - ii. Spectrum: Outdoor Education
    1. Environmentally friendly and cost-effective
    2. An outline was submitted to PAC chair with a list of items of interest
  - iii. STEAM is influencing the purchase choices
  - iv. One item of interest is umbrellas for the picnic area on hot days
- e. Asphaltting and the Courtyard
  - i. NGE is in discussion with SD23 regarding the asphaltting and possibly Zero-scaping
  - ii. Work party is an option



- f. Gator Gear
  - i. Investigated a number of vendors
  - ii. Big Kahuna – will be the first school with the toques
    - 1. Options for Hoodies
      - a. Black with zipper with logo on the left
      - b. Black hoodie with logo across the center
      - c. Tri-colour: \$27.48 per hoodie (based on purchasing 50) – taxes included – multiple sizes
      - d. PAC had a discussion about cost and whether or not we use this as a fundraiser
      - e. Rhonda Langford proposed charging \$30.00 (need to cover 3% paypal)
      - f. Will be a standing order through Hot Lunch
      - g. Cassie Laidlaw proposed a display/samples of merchandise and running a pre-order
      - h. Discussed how to order and how many
        - i. Possibility of ordering singles and combine with a \$4.00 saving
      - i. Put on website
    - 2. Toque – enhance team spirit
      - a. Gator orange pom-pom, green with white snowflakes and Gator on the front lip
      - b. One size
      - c. \$19.68 ea – minimum purchase of 72 toques
      - d. Proposed charging \$24.00 per toque
    - iii. Motion to authorize orders was made and seconded
      - 1. 72 toques to be ordered
      - 2. Hoodies to be offered on website only
  - g. Central Family of Schools invitation to the Community Forum
    - i. Next Tuesday, October 23<sup>rd</sup> at KSS
      - 1. Presenting 3 R's, being a Great Gator, and Growth Mindset
      - 2. Two grade 4 students will be greeters and serving trays
      - 3. All parents invited
    - ii. NGE is responsible for developing a school learning plan and sharing this with the community
  - h. Halloween Plans
    - i. Costumes – avoid gore, blood, weapons, face paint
    - ii. Students can stay in costume all day
  - i. Upcoming dates – reviewed the handout from Jared
  - j. Innovate-Ed
    - i. 10 staff members attending the conference this Friday, October 19th
    - ii. Looking at what to purchase for the tech refresh



## 3. President's Report from Jennifer Eberle

- a. By-law update
  - i. Some points are not in alignment with what PAC is currently doing
    - 1. Teaching and non-teaching attendees are not meant to be voting according to the by-laws, but PAC is operating so that they can vote as PAC attendees
    - 2. School planning council needs to be removed as this body is now obsolete
  - ii. Parents can review the by-laws as long as they are available to parents 14 days prior to the next meeting
- b. COPAC – Parent conference on November 24 at School District 23 on Hollywood Road
  - i. Workshops include:
    - 3. Drug Awareness
    - 4. PAC 101
    - 5. Mental Health
    - 6. Treasurer 101
    - 7. New Curriculum
    - 8. Freshgrade
    - 9. Bylaws & Constitution
    - 10. Social Media Awareness Drug
  - ii. Parents can register [here](#) (Eventbrite)
- c. PAC – Christmas Holiday Movie December 21
  - i. Discussed the process of choosing movies – PAC attendees can make recommendations
  - ii. PAC provides oranges and candy canes
    - 1. Jill commented that these are difficult and messy for the young students
    - 2. PAC will brainstorm and see if alternatives can be considered
  - iii. Primaries' movie will be 10:00-11:00
  - iv. Intermediates' movie will be 12:00-1:30
  - v. Parent volunteers needed – 4 volunteers and 1 PAC member for Primaries and 3 volunteers and 1 PAC member for Intermediates
- d. Family Dance
  - i. Last year the family dance was held the Thursday before the Pro-D day on the same week as Family Day in February
  - ii. Proposed this year's dance to be Thursday February 21, at 6:00-8:00 (before the Pro-D day) and confirmed
  - iii. Megan Coakley is to look into getting a DJ – last year was Dr. Knox kids (we paid \$200.00 last year)
  - iv. Note must be sent out for Parents to stay (no drop-offs)
  - v. Grade 6's volunteered to run a concession stand (packaged candies and waters)
  - vi. No glowsticks
- e. Spring Fair
  - i. Hoping Tessa will be heading up the committee again this year – she was not in attendance



- ii. Discussed Thursday vs Friday
  - 3. Friday: Sports do not conflict and teachers may appreciate
  - 4. Past year there were 4 fairs running on the same day – look at the calendar and check with other schools
- iii. Proposed holding it in May so there is time to get photos into yearbooks
- iv. Proposed May the 24<sup>th</sup> 5:30-8:00 (must apply for the grant on the 15<sup>th</sup>)
- v. Baskets have to be pulled early
- vi. The amount raised last year was \$6,992, and a big income was the baskets
- f. Give from the Heart campaign in February: this item was tabled until November's meeting

#### 4. Report from Susan Hayes

- a. Kiss and Drop
  - i. Many volunteers signed up but not always showing up
  - ii. Parents are double-parking next to the kiss and drop, restricting staff from leaving

#### 5. Report from Rhonda Langford

- a. \$290.00 from the Pizza night
- b. Paypal transfers from hot lunch

#### 6. Report from Jamie Zecchel (Hot Lunch)

- a. Today's hot lunch was successful and there were many volunteers
- b. Quite a few people have not paid
  - i. Discussed the possibility of sending a note home that the rest of the orders will be cancelled if payment has not been made
  - ii. An email should be sent stating that payment is required by a certain date)
  - iii. Website Reminder can be added to the NGE home page by Jill Voros
- c. K/1 Split class
  - i. Kindergartens have access because of other purchases
  - ii. Kindergarten students are not supposed to order hot lunch, but they cannot be restricted on the website – 3 Kindergarten students ordered today
  - iii. Reasons Kindergartens do not have access to Hot Lunch:
    - 1. Food waste
    - 2. Lack of volunteers
    - 3. Kids are very young and it is chaotic
  - iv. In the future the following terms could be considered
    - 1. Perhaps allow K/1 split to be the exception
    - 2. Jared uses the same program and proposed that we can look for additional settings to add restrictions for that class
    - 3. We can possibly work with the teacher to restrict the order or block out the Kindergartens



- v. Currently we have to leave the setting of this term as is, but we can educate the class regarding the situation

## 7. Fundraising Coordinator

- a. PAC is still in need of a Fundraising Coordinator
- b. PAC Executive Team asked PAC meeting attendees to keep in mind anyone who may be interested and invite them to come to the next PAC meeting

## 8. North Glenmore Elementary award – to COBS

- a. High school students who are alumni of NGE can apply for the bursary
- b. \$525.00 cost for the \$500.00 bursary
- c. Motion to offer the same amount again this year by Rhonda Langford, seconded by Christa Jenn

## 9. Art Cards

- a. Grade 6's have taken this as their fundraiser this year
- b. We are not running it this year due to the absence of a Fundraiser Coordinator
- c. Teachers were given a choice this year and voted on their involvement
- d. PAC could possibly run another one in the Spring if there is a Fundraiser Coordinator by then

## 10. BCCPAC

- a. NGE membership has lapsed
- e. Our COPAC may pay for our membership
- f. Most schools are members
- g. An advantage: our voice can be heard on the Provincial level
- h. Jared asked if we have sent a PAC rep to an AGM in the past
- i. Proposed that we join regardless
- j. We have until December 15 to join

## 11. FB Page

- a. Ideas for PAC Facebook posts were discussed, such as volunteers (hot lunch, kiss and drop), and the vacant Fundraising Coordinator position
  - i. We could promote the Big White After School program which is not allowed to be promoted through the school
- b. Laura Overland is the current Facebook administrator
  - i. We have contacted her to post to Facebook in the past
  - ii. Proposed that the PAC President and Vice President should have administrative access to the page



## 12. Teacher Funding Requests

- a. Mrs. Wong and Mrs. Weststrate – This year’s Christmas concerts
  - i. Requesting \$1-\$2 per student
  - ii. For props, music scores, downloads, costumes, etc.
  - iii. Also includes a pizza dinner for the grade 9 helpers
  - iv. Dates are:
    - 1. Kindergarten and Grade 1: December 13 @ 12:30-1:30
    - 2. Grade 2-6: December 20 @ 5:00 (last names A-K) and 7:00 (last names L-Z)
  - v. Total requested amount is \$500-\$1000 (last year they asked for much less – about \$350 – and they used \$140)
  - vi. Motion to approve \$1000.00 made by Susan Hayes and seconded by Christa Jenn.
  - vii. Likely the full amount will not be used
- b. Mrs. Harms – Growing Chefs
  - i. This program is meant to inspire kids to grow their own food
  - ii. Requesting \$400
    - 1. Bring chef into the classroom for 3-4 sessions
  - iii. She has not asked for much previous support except for snowshoeing
  - iv. Motion to approve \$400.00 made by Becky Furney and seconded by Rhonda Langford
- c. Mrs. Moffett on behalf of Intermediate teachers – 8 Spike Ball kits
  - i. Requested \$570
  - ii. We may be able to use part of the Gaming grant as this is for PE / Sports
  - iii. Motion to approve \$570.00 made by Christa Jenn and seconded by Susan Hayes
- d. NGE Staff is aware that this was the PAC meeting to have proposals ready and submitted, so this will likely all that will be asked this year

The next meeting will be November 20, 2018.

The Spring Fair will be the top item at the next meeting

Meeting adjourned at 8:38 pm