

**Meeting Minutes from the North Glenmore Elementary Parent Advisory Council
May 15, 2018**

1. Welcome

- Dianne Bondaroff called the meeting to order at 7:03pm
- This may be the last meeting of the year

PAC Executive Present: Dianne Bondaoff, Sue Hayes, Rhonda Langford, Jennifer Eberle, Nikki Price, Jamie Zecchel, Tessa Russell

Staff Present: Jared Birkeland, Jill Voros

Parents Present: Christa Jenn, Becky Furney, Megan Coakley, Heather Csikos, Patti Ostrihoff, Elizabeth Scott

2. Approval of Minutes for the April 2018 Meeting

- Motion to approve the April 2018 minutes – Tessa Russell; Seconded – Rhonda Langford

3. Administration Report from Jared and Jill

a. Parent Appreciation Drive-Thru

- Planned for Thursday, May 17th
- Parents are encouraged to use one of two ‘Kiss ‘n Drops’ that will be set up for the day, or park their cars, and visit one of two stations for a hot beverage and a treat served with a smile

b. Enrolment & Staffing Update

- 552 students enrolled or applied for next year
- NGE has been permitted to accept our in-catchment kindergarten registrations and any returning students (out-of-catchment kindergarten and grade 1-6 new registrations must wait)
- School will have 24 divisions for 2018/2019
- Have hired 3 new teachers to the school (a fourth temporary position will follow):
 - Genevieve Schultz – Kindergarten
 - Bri Sproule – Kindergarten/Grade 1
 - Colin Woodhurst – Grade 6
- Three portables are on site and will be occupied by grade six classes next year

c. Celebrating Personal and Cultural Identity: NGE Smudging with Sandra Young and Rose Alexis

- Smudging is a ceremony practiced by some Indigenous Peoples, including the Okanagan, that involves the burning of certain herbs traditionally used to purify or bless people and/or places
- In order to learn about and celebrate this important part of our local First People’s culture, the school is participating in a smudge on June 8th outside on the field at 9:00 am
- The school has purchased a blanket that celebrates the Westbank First Nation, which will be blessed during the smudging ceremony on June 8th and will be put on display, to bring harmony to the school and its community
- Sandra Young will be visiting each classroom for 30 minutes over a three-day period (May 29 – 31) and will teach the students the significance of smudging for First Peoples and how the event will unfold on June 8th and the materials involved
- Parents are welcome to attend

d. Track & Field

- Intermediate (grades 4-6) track and field is underway
- Students are practicing various events on Monday, Wednesday and Friday afternoons
- Apple Bowl scheduled for Monday, June 4
 - Thank you to parent helpers at school stations
 - Thank you to parents who have signed up to help at the Apple Bowl (contact Mrs. Harms, Grade 5 teacher, if you are available to help out. Sign up genius will be set up for this event.)
- School will be attending and sending athletes to the District event on Thursday, June 7th – more info to come

e. NGE Traffic Flow and Parking

- Volunteers are still needed, particularly in the morning Kiss & Drop
 - Parents can help even just once every 2 weeks; even just from 8:15 – 8:30 am (15 minutes) makes a huge difference!
- Parents are reminded to drive slow and watch out for pedestrians and cyclists in the morning and after school

f. Upcoming Dates

Date	Item	Time
May 16	Fire Safety House for grades K-3	9:00 – 11:00 am
May 16	Intermediate Prep Assembly	12:50 – 1:20 pm
May 16	Primary Prep Assembly	1:45 – 2:15 pm
May 17	Parent Appreciation Drive Thru	7:30 – 8:30 am
May 18	Intermediate Geography Challenge (3-6)	12:45 – 1:30 pm
May 21	Victoria Day (school closed)	
May 23	Cultural Assembly: Mark Kroos Guitar	10:00 – 11:00 am

May 24	Harms, Smith, and L'Henaff to Mission Creek Park	9:00 – 2:00 pm
May 24	UBCO Marine Life Presentation for Pierson / Palahniuk / Ringguth / CBS	9:30 – 1:30 pm
May 25	Celebration Assembly	8:45 – 9:30 am
May 25	Traditional Storytelling (Palahniuk)	9:45 – 10:45 am
May 25	Traditional Storytelling (Pierson)	12:00 – 1:00 pm
May 25	PAC Spring Fair	6:00 – 8:00 pm
May 29	Grade 6s to Materna Glen Park	9:30 – 12:00 pm
May 29	Sandra Young Smudge Lessons	9:00 – 2:30 pm
May 30	Grade 6 Immunization	8:45 – 11:00 am
May 30	Sandra Young Smudge Lessons	9:00 – 2:30 pm
May 30	Intermediate Prep Assembly	12:50 – 1:20 pm
May 30	Primary Prep Assembly	1:45 – 2:15 pm
May 31	Sandra Young Smudge Lessons	9:00 – 2:30 pm
June 4	NGE Intermediate Apple Bowl	8:30 – 2:30 pm
June 6	Grade 3s to O'Keefe Ranch	9:00 – 2:15 pm
June 7	SD23 Track Meet for Zone 2 (including NGE)	7:30 – 3:15 pm
June 8	School-wide 1 st Peoples Smudging Ceremony	9:00 – 10:00 am
June 13	Okanagan Regional Library Visit (Gr. K-3)	8:30 – 2:30 pm
June 13	Primary Prep Assembly	12:50 – 1:20 pm
June 13	Intermediate Prep Assembly	1:45 – 2:15 pm
June 19	PAC Meeting in the Library	7:00 – 8:30 pm
June 20	Grade 1s to Ben Lee Park	9:30 – 12:20 pm

4. Committee Reports – President, Vice President, Treasurer, Hot Lunch, Fundraising, and Special Events Coordinator

a. President Report – Dianne Bondaroff

- Teacher Appreciation Day
 - Scheduled for Wednesday, June 13
 - Parents are encouraged to bring food items for a potluck lunch for teachers
 - PAC will provide supplies (i.e., plates, cups, napkins, etc.)
 - Nikki to set up a Sign Up Genius for the event
- Welcome Back Coffee
 - Scheduled for Tuesday, September 4 the first day of school
 - Volunteer is needed to pick up coffee and Timbits for 8:00am and set up a table outside
- Family Pizza Social Night
 - Set for Friday, September 21st from 5:00 – 7:00pm
 - Two sittings for pizza deliveries: 5:30pm and 6:00pm
- June PAC meeting
 - Meeting scheduled for June 19 has been cancelled
- First PAC meeting for 2018/19
 - Set for Tuesday, September 18, 2018 at 7:00pm

- Dianne presented a thank you card and gift card to the following three PAC executive members who are stepping down at the end of this year:
 - Simone Wittenberg who has been the Special Events Coordinator
 - Nikki Price who has served as Fundraising Coordinator
 - Diane Westfall who stepped down earlier in the year as the Hot Lunch Coordinator

b. Vice President Report – Sue Hayes

- **Kiss ‘n Drop**
 - Going okay
 - Some parents/guardians are still doing strange things during drop off
 - Need more volunteers!

c. Treasurer – Rhonda Langford

- General account has about \$5,000 less than normal as some of the funds are going to the office for the grade 3 iPads and Chromebooks
- Hot lunch account looks good

d. Hot Lunch – Jamie Zecchel

- Sent out an email requesting volunteers to assist on hot lunch days and three new volunteers showed up!

e. Fundraising – Nikki Price

- Play it Again Sports Fundraiser
 - School earned \$700 from used sporting goods fundraiser

5. Spring Fair – Tessa Russell

- Big ‘thank you’ to Sue Hayes and Heather Letkeman for getting the letters out to parents
- Very pleased to see that parent volunteers are remembering to itemize the contents of the baskets
- Baskets are being packed tomorrow evening in the library
- Lots of great silent auction items (see attached list)
- Buying half of the hot dogs, while the rest are being donated by T-Bones
- Due to construction happening outside in the field, a number of the spring fair activities are being moved around from where they traditionally are held
- There will be a family zone where parents and their kids/friends can sit down on blankets, lawn chairs, etc.
- Will be space for everyone to have fun
- A DJ will be on site
- All raffle baskets will be outside
- There is a “Plan B” if the weather does not cooperate
- Nikki is getting a Signup Genius started for volunteers to run the various events/stations for the fair

6. New Business

- **Yearbook – Patti Ostrikoff**

- Will need to have a cheque ready on or before May 28 so yearbooks can be released/shipped out to school
- Estimated the school would sell 250 yearbooks, but only 180 have been purchased so far. Quote from publisher was based on an estimate of 250 yearbooks being sold, however publisher is still honouring the price quoted per book even if they don't sell 250 yearbooks.
- Will have a person set up on the volunteer table at the spring fair for any last minute orders for yearbooks (cash only accepted)
- Only 10 extra soft copies of the yearbook will be ordered in order to cover any last minute requests for yearbooks

- **Courtyard Improvement Project – Jill Voros**

- Rhonda stated that the PAC has \$12K in the gaming account
- Jill is requesting some proceeds from spring fair or the gaming account to be used towards courtyard improvements. Approximately \$7000 worth of materials is being requested, which include umbrellas, picnic tables, planters, plants, concrete paint, storage bins, classroom items, etc.
- *Sue put forward the motion to approve the use of up to \$7000 from the gaming funds towards the courtyard improvements provided the purchases are in accordance with the gaming fund regulations; seconded by Nikki*

- **Sports Equipment**

- Several members of PAC proposed providing the school with \$750 twice a year (September and January) to purchase sporting equipment
- Each grade currently has one colour coded bag of sports equipment to use during lunch and recess
- Goal would be to have one bag per classroom (will have 24 divisions next year)
- For upcoming track & field events, students will be wearing reversible pinnies
- School typically sends 3 students per event (roughly 40 students) to the district track & field event
- PAC would consider purchasing new pinnies for the athletes to wear at the district event
- Jill estimated the cost per pinnie to be around \$6.25 each with labelling to be done by a different company
- *Nikki put forward a motion to approve \$1000 to be used towards the purchase of 50 pinnies; seconded by Tessa*

7. Election of New PAC Executive

- **President**
 - Dianne Bondaroff put forth a motion to nominate Jennifer Eberle for President; seconded by Rhonda Langford
 - Jennifer Eberle accepted the nomination for the position of President
- **Vice President**
 - Sue Hayes has put her name forward to serve as Vice President again next year
 - Dianne motioned for approval; seconded by Rhonda Langford
- **Treasurer**
 - Rhonda Langford put her name forward to serve as Treasurer again next year
 - Dianne motioned for approval; seconded by Jennifer Eberle
- **Secretary**
 - Becky Furney put her name forward for the Secretary position
 - Dianne motioned for approval, seconded by Jennifer Eberle
- **Hot Lunch Coordinator**
 - Jamie Zecchel to remain on as Hot Lunch Coordinator
- **Fundraising Coordinator**
 - Position remains unfilled
 - Dianne advised that this position can be split between two individuals who can be Co- Coordinators

8. Adjournment

- Motion to adjourn the meeting – Dianne Bondaroff; seconded – Rhonda Langford
- Next meeting Tuesday, September 18, 2018 at 7:00pm in the NGE Library

Attachment 1 – List of Items for Silent Auction

Business	Donation	Value	Waiting for responses
Stuffy Riders	Gift Card	\$ 20.00	
Beet n Boots	Gift Certificate	\$ 25.00	Bannister Recreation
ature's Fare/Landa Whalen's Md	Gift card	\$ 25.00	Kal Tire-Leckle
Energyplex	Admission for 2	\$ 29.00	Valleypro Autohouse
The Greenery	Hanging Basket	\$ 30.00	Central Valley Vet Hospital
Ikasaka Family	2 bottles of wine-Peller Estates	\$ 30.00	Kwasnicki Law
Sports Excellence	Skate Sharpening Punch Card	\$ 40.00	Bone Appetit
Mosaic Books	Gift Card & Book	\$ 45.00	
Purely kmk	handcrafted Soaps, organic salves and roll-on	\$ 50.00	
Scenic Road Cider	4 pk Cider/apple Juice	\$ 50.00	
Mom's Grind Coffee House	1st-Fresh ground coffee, travel mug, cookies	\$ 50.00	
Young Living	Gift Basket	\$ 50.00	
IGA	Gift card	\$ 50.00	
The BayBarry	Cosmetic Gift Basket	\$ 70.00	
Enterprise Flower Studios	Gift Certificate	\$ 75.00	
Brandt's Creek Pub	Dinner for 2	\$ 100.00	
Company Kitchen and Bar	Dinner for 2	\$ 100.00	
Shopper's Drug Mart	Gift basket items	\$ 300.00	
Tommy Gun's Barber	1st complimentary haircuts plus beard care kit	\$ 100.00	

Axe Monkeys	4x \$25 Gift Cards	\$ 100.00	
Loadza Toys	4x \$25 Gift Cards	\$ 100.00	
Sleep Country Canada	Y	\$ 100.00	
Pinot & Picasso	2 tickets	\$ 120.00	
Kelowna Actors Studio	Tickets for 2	\$ 135.00	
Okanagan Gymnastics	Birthday party	\$ 145.00	
Kelowna Pet Resort	Gift basket	\$ 150.00	
Great Way Martial Arts	GC	\$ 150.00	
Second Tyne	Gift Certificates	\$ 160.00	
Thrive Kelowna	Week of summer camp or after school care	\$ 200.00	
Leading Edge Glass	Quick Detailing Packaging	\$ 200.00	
Lifestyle Dentistry	Teeth Whitening w/ custom kit	\$ 200.00	
Neuromovement	10x drop in pass & 1 Private Pilates session	\$ 235.00	
Music and Movement	Gift basket and class GC	\$ 250.00	
Experience Wine Tours	Narameta wine Tour	\$ 318.00	
		\$ 3,902.00	