

**Meeting Minutes from the North Glenmore Elementary Parent Advisory Council
April 17, 2018**

1. Welcome

- Dianne Bondaroff called the meeting to order at 7:04pm

PAC Executive Present: Dianne Bondaroff, Sue Hayes, Rhonda Langford, Jennifer Eberle, Nikki Price, Jamie Zecchel, Tessa Russell

Staff Present: Jared Birkeland, Jill Voros

Parents Present: Christa Jenn, Elizabeth Scott, Kerry Junop

2. Approval of Minutes for the February 2018 Meeting

- Motion to approve the February 2018 minutes – Nikki Price; Seconded – Rhonda Langford

3. Administration Report from Jared & Jill

a. Thank you

- To PAC purchasing the sporting equipment

b. 2018/2019 Enrolment/Staff Update

- Based on the current numbers the school has, there will be 24 divisions in 2018/19
Current enrolment projections has the school with 561 students in September (see Attachment 1 for grade distribution)
- NGE currently has 21 divisions, so the school is adding 3 more divisions next year. Will need to hire 3 full-time teachers.
- School will need 3 more portables on site for September 2018
- Portables to be built on other side of the current modular and will not be linked in any way. There will be no plumbing in portables so students will need to go to school for washroom breaks.
- Portables may be more suitable for older students, but school also relies on older students to help out in classrooms and with monitoring younger students during lunch
- Walkways will be installed around portables
- Jared expects the school to keep growing as the Wilden area keeps growing and there is more development going in around the school area
- Jared stated that the Ministry needs to see need before a new school is built in Glenmore and portables are a way to show need. Ministry wants to be absolutely sure

that a school is truly needed before it is built because they don't want to have to close a school in just 10 years' time due to low enrolment. The Ministry needs to ensure that the school will be needed for the long term.

- Parents in attendance expressed concern that there is no solid plan in place for a new high school in the Glenmore area, particularly given how full the elementary schools and middle school are getting
- Jared advised that the school district has purchased some property out in this area for a high school
- Building of schools is happening in the Okanagan; Lake Country is building a new middle school and new middle school is being built in the Mission area of Kelowna.

c. MDI

- MDI stands for Middle Years Development Instrument (MDI) and is type of 'wellness survey' that is done in partnership with UBCO
- 58 Grade 4 students from NGE participated in the MDI
- Survey is completed online and it asks students how they think and feel about their experiences both inside and outside of school
- Jill noted the following interesting information that was obtained from the report for NGE:
 1. Our students are anxious about doing well – they're worried or sad some of the time
 2. 83% of our students report that they know 3 or more adults who they feel know that they will be successful
 3. 76% of our students report that learning is the primary goal of school, which was slightly higher than getting good grades (71%)
- From over 2 years of testing, the trend seems to indicate that the general wellness of our learners is steady and improving
- General sense of belonging is quite high at NGE:
 - We are above district average for questions regarding adaptability/belonging/breakfast/activities/
 - We are below district average for areas of concern such as conflict/bullying/caring adult/
 - Peer belonging begins to show up in the grade 4 cohort of responses
- In terms of the overall school experience, the following statistics were reported:
 - Academic self-concept – 98% believe they can learn the skills taught in school
 - School Climate – 91% believe people care about each other at this school
 - School Belonging – 83% feel like they are important to this school
- Some interesting results were:
 - 86% responded in the medium to high range that: "I feel unhappy a lot of the time"
 - 76% responded medium to high range that: "I worry a lot that other people might not like me"

d. Courtyard Improvement Funding Request

- Jill is requesting funds to create a more interactive outdoor classroom / learning environment in the courtyard
- Structural changes to the courtyard would involve a portion of the area being dug up and paved in conjunction with the installation of the three new portables for September. Funding for this portion of the project will be funded by the School District and NGE budget (approximately \$4000 to \$5000)
- Jill is requesting that some of the proceeds from the 2018 spring fair or gaming funds be used towards courtyard improvements. Jill has proposed the following items along with their estimated costs:
 - 2 additional workspace picnic tables (\$2000)
 - 6 sturdy umbrellas (\$1000)
 - Fencing for the garden planters & a few hardy "xeriscape" plants (\$500)
 - Concrete paint for additional colour on pathways (\$300)
 - Outdoor classroom items for both the primary and intermediate levels (\$2000)
 - Outdoor classroom sturdy storage bin(s) (\$1200)
 - Total estimate: \$7,000
- Jill advised that NGE would look at potential partnerships with UBCO and other community grants to help fund the project
- The teaching staff of NGE would like to use the courtyard as a learning space rather than a community garden. Community garden projects tend to be labour intensive and often fall by the wayside once the key proponent of the project moves on.
- NGE is hoping that the parent community will also get involved with this project in an effort to "sweep up the swamp" for our gators

e. School Learning Plan Update

- At the February PAC meeting, Jared reported on some questions that teachers had been asking students regarding their learning. Jared has now provided the most common responses along with the number of times it was reported by our students.
 - **What are you good at in school? How do you know?**
 - I know because my teacher tells me (P-T conference, marks, stamps, etc.) (14)
 - I know because the task is easy, or because I can do it fast (9)
 - I know because I practice a lot (6)
 - I know because I find it interesting (3)
 - **Describe a time when you were successful in school. How did you know you were successful?**
 - I know because my teacher tells me (marks, stamps, comments, etc.) (11)
 - I know because I had no corrections (5)
 - I know because it got easier (5)

- *I know because I learned something new (1)*
- **How do you think you learn best? Why do you think that?**
 - *I learn best when I am quiet, when it is quiet (11)*
 - *I learn best when I see it done 1st (8)*
 - *I learn best when I listen (8)*
 - *I learn best when it is interesting (2)*
 - *I think this because I understand better (2)*
 - *I think this because I get more done (1)*
 - *I think this because it helps me concentrate (1)*
 - *I think this because it says "good work" (1)*
- **Have you set any goals for yourself at school? How do you choose it/them?**
 - *I choose goals to raise my marks (8)*
 - *I chose goals to get better at task (7)*
 - *I choose goals to be as good as peers (1)*
 - *My parents chose goals for me (1)*
 - *My teacher chose goals for me (1)*

f. Grade 4 iRide Program

- Taking place on three consecutive afternoons starting on April 24
- Parent volunteers are needed!

g. Upcoming Dates

- Some parents were curious to know the dates for our annual track and field events:
 - Apple Bowl – Monday, June 4
 - District meet – Thursday, June 7
- Spring Fair is Friday, May 25
- Teacher Appreciation Day to be scheduled soon – date to be confirmed at next PAC meeting

Date	Item	Time
Apr. 18	Primary Prep Assembly	12:50 – 1:20 pm
Apr. 18	Intermediate Prep Assembly	1:45 – 2:15 pm
Apr. 19	ELFF Evening	5:00 – 6:30 pm
Apr. 20	Special Privileges Day (grade 6 fundraiser)	8:30 – 2:30 pm
Apr. 20	Gymnastics Program Ends	2:30 pm
Apr. 23	Grade 5s to "Care make It Fair"	9:00 – 2:00 pm
Apr. 23	Gr. 6s to Dr. Knox for internet & social media safety/digital citizenship	9:15 – 12:30 am
Apr. 24	Gr. 5s at internet & social media safety presentation in gymnasium	9:15 – 10:45 am
Apr. 24	Grade 4 Roots of Empathy	12:00 – 1:30 pm
Apr. 24	Grade 4 iRide Program	12:00 – 2:30 pm
Apr. 25	Administrative Assistant's (Secretary's) Day	All Day!!!
Apr. 25	City of Kelowna using main gym for public open house	3:30 – 6:30 pm
Apr. 25	Grade 4 iRide Program	12:00 – 2:30 pm

Apr. 26	Rocks & Rings Curling Program for K-3	8:30 – 2:30 pm
Apr. 26	Grade 4 iRide Program	12:00 – 2:30 pm
Apr. 27	Celebration Assembly	8:45 – 9:30 am
Apr. 27	Fire Drill #4	10:50 – 11:00 am
Apr. 30	Wheelchair Basketball	8:30 – 2:30 pm
May 1	Wheelchair Basketball	8:30 – 2:30 pm
May 2	Wheelchair Basketball	8:30 – 2:30 pm
May 2	Primary Prep Assembly	12:50 – 1:20 pm
May 2	Intermediate Prep Assembly	1:45 – 2:15 pm
May 3	Wheelchair Basketball	8:30 – 2:30 pm
May 7	Bassett-Smith and Ringguth to Library and Heritage Museum	9:00 – 12:30 pm
May 9	Intermediate Geography Challenge (3-6)	12:45 – 1:30 pm
May 10	Kindergarten Orientation Session 1	9:45 – 10:45 am
May 10	Kindergarten Orientation Session 2	12:30 – 1:30 pm
May 11	Kindergarten Orientation Session 3	9:45 – 10:45 am
May 14	Pierson and Palahniuk to Library and Heritage Museum	9:00 – 12:30 pm
May 15	PAC Meeting in the Library	7:00 – 8:30 pm
May 16	Fire Safety House for grades K-3	9:00 – 11:00 am
May 16	Primary Prep Assembly	12:50 – 1:20 pm
May 16	Intermediate Prep Assembly	1:45 – 2:15 pm
May 17	Parent Appreciation Drive Thru	7:30 – 8:30 pm
May 21	Victoria Day – School Closed	
May 22	Fire Drill #5	1:20 – 1:30 pm
May 23	Cultural Assembly: Mark Kroos Guitar	10:00 – 11:00 am
May 24	UBCO Marine Life Presentation for Pierson/Palahniuk/Ringguth/CBS	9:30 – 1:30 pm

4. Committee Reports – President, Vice President, Treasurer, Hot Lunch, Fundraising, and Special Events Coordinator

a. President Report –Dianne Bondaroff

- Dianne had nothing new to report

b. Vice President Report – Sue Hayes

- **Kiss ‘n Drop**
 - Sue joked that maybe it should just be called the ‘Drop Zone’
 - Meagan works Tuesday, Wednesday and Friday
 - Nikki remembers a time when she printed slips of paper with details about volunteering to help out at Kiss ‘n Drop that she would hand out to parents as they dropped off their kids. If interested, parents were asked to fill in the form and return it with their kids. A few new parents expressed interest in volunteering for Kiss ‘n Drop using this method. Perhaps consider trying this again?

- Need to remind parents, along with relatives of children at the school (i.e., grandma, grandpa, aunts, uncles, etc.), that double parking or backing up in the Kiss 'n Drop zone is not permitted

c. Treasurer – Rhonda Langford

- General account has about \$13,000 less the amount owed for the iPads leaves approximately \$8000 in the general account
- To date, about \$7000 profit has been made from hot lunch (includes profit from last year)
- Considering buying t-shirts for track 'n field
- Discussion regarding how to spend some of the gaming funds to be tabled to next meeting in light of request from Jill and the courtyard improvement project

d. Hot Lunch – Jamie Zecchel

- Hot lunch is going well

e. Fundraising – Nikki Price

- Nothing new to report
- Give to the Heart campaign didn't do well this year earning only maybe \$700 for the school. Perhaps consider only running once every other year?
- Expressed concern that parents are burnt out for fundraising; every week is a different fundraising initiative; mostly grade 6 fundraising initiatives
- Decided to hold off on Glenmore Martial Arts fundraiser until next year due to volume of fundraising initiatives this year.
- Thanked Tracey Allen and Meagan Coakley for helping to accepting sports equipment donations as part of the Play it Again Sports Fundraiser. Nikki intends to follow up with Play it Again to see if any further donations game in from the NGE community as people had until the end of the month to submit their sporting goods donations.

f. Special Events – Simon Wittenberg

- Absent from meeting; no update

5. Spring Fair – Tessa Russell

- Tessa is co-coordinating the Spring Fair with Meagan Coakley
- Meagan is responsible for organizing the food
- Tessa advise that the event will need lots of volunteers
- Food options are: popcorn, pop, juice, hotdogs, and possibly watermelon slices. Will be encouraging people to bring their own water bottles.
- One bouncy house and slide will be on site as well as outdoor games from Kelowna recreation
- Road hockey will be set up as well
- DJ is from Knox (may get grade 7 volunteers, but too early for Dr. Knox students to commit)
- Have booked a magician (also a comedian) to host three 15 minute shows

- Raffle baskets will be moved to a different location (possibly outside; weather dependent)
- No sand art this year, but there will be a makeup station
- Mrs. Draper is coordinating the cupcake walk; no stuffies this year
- There will be a few new games as well
- Prizes will be awarded for games that will be a mix of luck and chance. Kids will no longer have to collect stamps to collect a goodie bag after playing the games.
- Fair will also include an extreme obstacle course, which is part of the inflatables that are coming. Separate tickets will be required for this activity.
- New gift basket themes this year (see Attachment 2)
- Tessa suggested that a portion of the funds raised from the Spring Fair be used towards “classroom softening” (i.e., throw pillows and blankets that teachers can buy for their classrooms) or expand on the school’s kindness mission (i.e., \$100 is given to each classroom and each class is asked to pay it forward) or increase the COBBS bursary
- Dianne expressed reluctance to giving funds to a particular teacher to buy soft stuff for their classroom because if the teacher leaves the school, this stuff will go with the teacher. As well, if we opt to increase the COBBS bursary we need to commit to this new amount year over year.
- Jared would really like to use the funds raised from the Spring Fair to the courtyard project

6. Adjournment

- Motion to adjourn the meeting – Rhonda Langford; Seconded by: Sue Hayes
- Next meeting Tuesday, May 15, 2018.

Attachment 1: 2018/2019 Enrolment Update

Division	Grade	Ks	1s	2s	3s	4s	5s	6s	TOTAL
1	K	19							19
2	K	20							20
3	K	19							19
4	K	20							20
5	K/1	10	8						18
6	1		21						21
7	1		21						21
8	1		20						20
9	2			21					21
10	2			22					22
11	2			22					22
12	2			21					21
13	3				22				22
14	3				22				22
15	3				22				22
16	3/4				11	10			21
17	4					29			29
18	4					29			29
19	4/5					12	16		28
20	5						28		28
21	5						28		28
22	6							29	29
23	6							29	29
24	6							30	30
TOTAL		88	70	86	77	80	72	88	561

Attachment 2 – 2018 Spring Fair Gift Basket Themes

Kindergarten--

Sandvold--We love Beanie Boos

Wright--Imagination Station--Summer Sizzle

Nye--Children's Book World--K-2nd grade level

Gr. 1/2--

Basset Smith--Cooking with Kids
Snacks we love

Ringutth--Snack Shack--Delicious Delights--

Palahnuik--These Crafty, Art Loving Kids
Survival Kit

Pearson--Are we there yet?--Family Road Trip

Gr. 2-3

Kohlen--I scream for Ice Cream Party

Romano--Surprise! Stuff we really want!

Holt--"Let's go LEGO Crazy"--All about Lego.

Matichuk--Slumber Party Madness

Drepper--Tree of Gift Cards--Gift cards or Gift Certificates from our favourite places.

Hanson--Sunday Picnic In the Park--

Gr. 3/4

Siddon--Keep Calm & Stay Relaxed

Gr. 4-6

Moffatt-- and Letkeman--City Basket:Think Local--Kelowna and area activities--"Staycation"

L'Heraff--"Sporting Spirit"--We love to Play

Smith--Spectacular Basket"

Hanna--So many books, so little time--Intermediate books for 8yrs--Young Adult. Celebrating the diversity of writers across genders, ages and ethnicities who reflect our growing global literary community

Davies--S.T.E.M.--Science, Technology, Engineering and Mathematics

Bowen--"Taking It to the Mall"--Mall Gift card

Additional raffle baskets will include:

Assembly VIP raffle

Lunch with Mrs. Voras

Principal for a Day with Mr. Birkeland

Librarian for a Day with Mrs. Horning and Mrs. Dorazio