

**Meeting Minutes from the North Glenmore Elementary Parent Advisory Council
February 20, 2018**

1. Welcome

- Jennifer Eberle called the meeting to order

PAC Executive Present: Rhonda Langford, Jennifer Eberle, Simone Wittenberg, Nikki Price, Jamie Zecchel, Tessa Russell

Staff Present: Jared Birkeland, Jill Voros

Parents Present: Megan Coakley

2. Guest Speaker – Play it Again Sports

- Two representatives from Play it Again Sports came to the meeting to present their idea for a fundraiser that the school could run in partnership with them. North Glenmore Elementary would be the company's first school to participate in this fundraiser.
- Play it Again Sports is a local sporting goods store that sells both new used sporting equipment. They sell everything from bikes, skates, cleats, soccer gear, winter clothing, etc. either new or gently used.
- Play it Again Sports proposing that North Glenmore parents donate their gently used sporting equipment to Play it Again Sports and 50% of the value of donated items will be given directly to the North Glenmore PAC.
- Play it Again provided PAC with a sample flyer that can be sent home with students regarding the fundraiser and the company wants to include in the flyer what specifically the school's fundraising goal is. (see Attachment 1)
- Play it Again will leave their trailer in the upper staff parking lot for one full school day to allow ample time for parents to stop by the school to drop-off their donation items. Parents who donate will also be provided a \$5 off coupon for their next purchase at Play it Again.
- Jared proposed that the trailer be left in the top staff parking lot and PAC members will volunteer to accept donation items and supervise the trailer for the day.
- PAC proposed Friday, April 13th for the day of the sporting goods fundraiser.
- Nikki will coordinate the event with Play it Again Sports.

3. Approval of Minutes for the January 2018 Meeting

- Motion to approve the January 2018 minutes – Simone Wittenberg; Seconded – Rhonda Langford

4. Administration Report from Jared

a. Thank you

- To Jamie Zecchel for becoming the school’s next Hot Lunch Coordinator

b. Enrolment Update

- Approximately three weeks ago, NGE received preliminary projections for September 2018 (see table below); NGE is projected to grow a lot!
- NGE is now starting to receive registrations from families relocating from the lower mainland and Alberta
- NGE expects to have 91 kindergarten students in 2018/2019 which means 4.5 kindergarten classes
- Growth is projected across all grades with 557 students anticipated in NGE next year
- NGE historically sees a lot of kindergarten registrations over the summer and Jared expects the school to have more than 91 kindergarten students in September
- School will require 2 or 3 portables to accommodate all students
- Ministry of Education is fine with portables being used
- Jared heard that Watson Elementary is projecting 560 students for 2018/2019

Grade	K	1	2	3	4	5	6	Total
2017/2018 (projected)	60	80	69	74	68	81	59	491
2017/2018 (actual)	66	80	71	75	68	84	59	504
2018/2019 (projected)	91	67	84	74	77	74	89	557

c. Grade 4 Learning Community Local Give Story

- Jared shared a publicity announcement the Grade 4 Learning Community received in response to their submission to Interior Savings ‘Local Give Story’ program (Attachment 2)

d. Communicating Student Learning

- XXX

e. Upcoming Dates

Date	Item	Time
Feb. 21	Harmony Day	All Day!!!
Feb. 21	Dr. Knox visits grade 6s for course selection information	9:45 – 10:45 am
Feb. 21	Primary Prep Assembly	12:50 – 1:20 pm
Feb. 21	Intermediate Prep Assembly	1:45 – 2:15 pm
Feb. 22	PAC Family Dance	6:00 – 8:00 pm
Feb. 23	COTA Pro-day	
Feb. 26	Grade 6 Course Selections Due @ Dr. Knox	3:30 pm
Feb. 27	Cultural Assembly: Monster Theatre - Shakespeare's Dream	12:30 – 1:30 pm
Feb. 28	Pink Shirt Day	

Feb. 28	Smith and L'Henaff to Telemark	9:00 – 2:00 pm
Mar. 1	Grade 3s Swimming @ Rutland YMCA	10:15 – 1:00 pm
Mar. 1	Grade 4s Swimming @ Rutland YMCA	11:45 – 2:00 pm
Mar. 2	Floor Hockey Season Ends	
Mar. 5	Grade 5s and 6s to see author Kenneth Oppel @ First Alliance Church	12:30 – 1:45 pm
Mar. 6	Harms to Telemark	9:00 – 2:00 pm
Mar. 6	Grade 4 Roots of Empathy	12:00 – 1:30 pm
Mar. 7	Primary Prep Assembly	12:50 – 1:20 pm
Mar. 7	Intermediate Prep Assembly	1:45 – 2:15 pm
Mar. 8	Grade 3s Swimming @ Rutland YMCA	10:15 – 1:00 pm
Mar. 8	Grade 4s Swimming @ Rutland YMCA	11:45 – 2:00 pm
Mar. 13	Grade 4 Roots of Empathy	12:00 – 1:30 pm
Mar. 14	Ringguth, Pierson, and Palahniuk's Grade 1s to DRK Grade 7 Buddies	8:40 – 10:20 am
Mar. 15	Grade 3s Swimming @ Rutland YMCA	10:15 – 1:00 pm
Mar. 15	Grade 4s Swimming @ Rutland YMCA	11:45 – 2:00 pm
Mar. 15	Report Cards go Home (requests for early reports to Jared)	2:30 pm
Mar. 16	Celebration Assembly	8:45 – 9:30 am
Mar. 16	School Closes for Spring Break	4:00 pm

5. Committee Reports – President, Vice President, Treasurer, Hot Lunch, Fundraising, and Special Events Coordinator

a. President Report – Jennifer Eberle on behalf of Dianne Bondaroff

- Jennifer welcomed Jamie to PAC and her new role as Hot Lunch Coordinator
- Family dance is coming up (February 22) and more volunteers are needed
- More volunteers are still needed for Kiss ‘n Drop, specifically Tuesdays and Fridays; Meagan offered to cover Sue’s shift of Kiss ‘n Drop on March 5
- No PAC meeting next month (March) due to March break

b. Vice President Report – Sue Hayes

- No report; absent from meeting

c. Treasurer – Rhonda Langford

- Review of finances tabled to next meeting

d. Hot Lunch – Jamie Zecchel

- Hot lunch orders for the spring semester will open next week and close after March Break on April 3rd

e. Fundraising – Nikki Price

- Nikki to work with Play it Again Sports for the spring cleaning fundraiser

f. Special Events – Simon Wittenberg

- PAC Family Dance

- To be held Thursday, February 22nd from 6:00 – 8:00 pm

6. Spring Fair – Tessa Russell

- Tessa was absent from the meeting but Megan advised that she and Tessa would be meeting at the end of the month to discuss the spring fair
- Rhonda encouraged Megan (or Tessa) to book a DJ for the event as soon as possible
- Megan confirmed that the date of the spring fair is Friday, May 25

7. Discussion on New Business

- Parent Support Group
 - Meagan presented the idea of hosting a parent support group at North Glenmore.
- Yearbook
 - Patty would like the yearbook open for sales from March 1 – May 15 at the same prices as last year. Same supplier to be used this year.

8. Adjournment

- Motion to adjourn the meeting at 8:06pm – Nikki Price; Seconded by: Rhonda Langford
- Next meeting Tuesday, April 17, 2018.

Attachment 1: Sample Poster for Play it Again Fundraiser

Attachment 2: Email from Interior Savings

From: Sue Manzuik <smanzuik@interiorsavings.com>

To: Heather Letkeman

Subject: Your Local Give Story is Going Public!

Hi Heather,

I wanted to let you know we've created a story from your Local Give submission. You'll find it here:
<https://my.interiorsavings.com/localmatters/2018/02/connecting-generations-local-give/>

It will be included in our e-newsletter which will be distributed tomorrow and will also be shared in our social media channels over the next few days.

This story was a pleasure to write and left me feeling very inspired. A big thank you again to you and your students for making a difference in our community!

Sue Manzuik

Community Engagement Specialist

Interior Savings

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